

VERMILION TOWNSHIP BOARD OF TRUSTEES***Record of Proceedings
Minutes to Regular Meeting Held 3/3/21***

Meeting was called to order at 7:30 p.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Ronald L. Dickel, Trustee; Carl E. Hill, Trustee; Charles T. Trinter, Trustee; Brenda J. Zsebik, Fiscal Officer; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

MOTION BY C. Trinter, second by C. Hill to approve minutes to regular meeting held 2/17/21 and dispense with the reading of the minutes. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Hill, second by C. Trinter to accept the Treasurer's Report and Financial Packet dated 3/3/21. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel to approve and pay warrants 25115 through 25123 and payment vouchers 76-2021, 77-2021, 78-2021, 79-2021, 80-2021, 81-2021, 82-2021, 83-2021, 84-2021, 85-2021, 86-2021, 87-2021, 88-2021, 89-2021, 90-2021, 91-2021, 92-2021, 94-2021, 95-2021, 96-2021, 97-2021, 98-2021, 100-2021, 101-2021, 102-2021. Warrants and payment vouchers totaled \$61,689.75. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

AUDIENCE PARTICIPATION:

Resident inquired about moving a speed limit sign on East Mason for safety reasons and felt the speed limit was too high. The resident also stated mailbox was hit during snow plowing. The Board informed the resident Mason Road was located in the township, but it was a county road, and the issue would have to be addressed by the Erie County Highway Department.

Mr. Robert Baker, Building Official/Inspector was in attendance to introduce himself since he heard the township was going to be searching for a candidate to fill that position. He submitted his resume and stated he has 35 years in the trades. He is currently the Building Official/Inspector for the City of Richmond Heights, experience in all aspects of building construction, plans examining, inspections, and zoning enforcement. His father and uncle were building inspectors and started working in the field as a young child. Mr. Baker is a certified Building Official. The Board stated they would review his resume and thanked him for coming to the meeting.

SPEAKERS:

None present.

CORRESPONDENCE:

No correspondence.

(Continuation of Minutes to Meeting Held 3/3/21)

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Township Secretary read reports for February. The Zoning Department issued 4 zoning permits (\$481.80) and 1 lot split (\$25.00) with a total fee collection of \$506.80; the Building Department issued 8 permits with a total fee collection of \$975.00 and total valuation of work being done at \$43,210.00.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana's report: Fire Runs between 2/17/21 – 2/28/21. EMS – 26; EMS – 1 (M/A – Citizens Ambulance); Commercial Fire Alarm – 1; MVC – 2; Lake/Ice Event – 1; YTD: 131 Runs.

Recently ordered an additional four (4) Mustang Survival universal swift water rescue vests.

Ordered one additional Mustang Ice Commander rescue suit.

February 2021 Fire reports are complete and have been submitted to the State.

MES (Municipal Emergency Services) was on station Monday, March 1, 2021 and tested all air paks and face pieces. One of 17 paks failed and was repaired on the spot and retested as good. Both RIT paks were tested and are good.

Pressure sensor in 821 is in need of repair and sent email to Atlantic Fire to obtain their rates.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

MOTION BY R. Dickel, second by C. Hill authorizing to accept the credit for painting work that was not performed at a cost of \$450.00 (Not painting plywood in shop); to reject the change order request regarding the water heater to change the breaker to a 1-pole 40 amp/installing #8 AWG wire at a cost of \$1,400.00. Installing a water heater for the specified 30-amp breaker would result in no charge in cost and be the most economical solution; to decline the proposed change order request for concrete work and acquire outside estimates; and to decline the proposed change order request for the epoxy flooring and chip system. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 13-21

MOTION BY C. Hill, second C. Trinter authorizing the following 2021 Road Maintenance for various township roads to include Onyx on Colonial Court, North Frailey, Hickory, East Sassafras, and Striping of North Frailey, Thompson (73-A), and Thompson (73-B) and South Poorman from Darrow to SR2. The Road Inventory and Maintenance form will be forwarded to the Erie County Engineer's Office with the estimated expenses. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 14-21

(Continuation of Minutes to Meeting Held 3/3/21)

Trustee Hill stated when the Board accepted Mr. Kurtz's resignation, he offered to continue doing building from his house. The Board tabled that, and he wanted to know if the Board was going to make any further decisions on it. Trustee Dickel stated employment would be discussed in Executive Session.

NEW BUSINESS:

Chief Triana distributed the Vermilion Township Fire Department 2020 Annual Report for the Board to review and gave a brief summary of the report including data on Covid-19. Trustee Dickel thanked the Chief and the Department for the great job they do.

MOTION BY R. Dickel, second by C. Hill to enter into a maintenance agreement with VASU Communications Inc. for radio service for the Vermilion Township Fire Department's communication equipment from April 1, 2021 through March 31, 2022 at a cost of \$4,113.50 for the year (annual fee of \$4,330.00 less a 5% discount for annual payment). Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 15-21

MOTION BY C. Trinter, second by R. Dickel accepting the Amended Certificate of Estimated Resources for the fiscal year beginning January 1, 2021, as made by the Budget Commission of Erie County, Erie County Auditor's Office (See Attachment A). Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 16-21

MOTION BY R. Dickel, second by C. Trinter to go into Executive Session at 7:56 p.m. for personnel matters/employment. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Trustee Dickel adjourned from Executive Session and returned to regular session at 8:48 p.m.

The Board requested ad placement for the position of Building Official and Zoning Inspector and will accept applications through Wednesday, March 10, 2021 until 12:00 noon.

MOTION BY: R. Dickel, second by C. Trinter to adjourn the regular meeting at 8:51 p.m. with no further business to discuss. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Ronald Z. Dickel

Trustee

C. Hill

Trustee

Charles T. Trinter

Trustee

Vina J. Karres

Township Secretary

VERMILION TOWNSHIP BOARD OF TRUSTEES

*Record of Proceedings
Minutes to Special Meeting Held 3/12/21*

Meeting was called to order at 8:00 a.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Ronald L. Dickel, Trustee; Carl E. Hill, Trustee; Charles T. Trinter, Trustee; Tina L. Karres, Township Secretary.

Absent: Brenda J. Zsebik, Fiscal Officer; Frank R. Triana, Vermilion Township Fire Chief.

AUDIENCE PARTICIPATION:

No audience participation.

PERSONNEL INTERVIEWS – BUILDING OFFICIAL/ZONING INSPECTOR

MOTION BY R. Dickel, second by C. Trinter to go into Executive Session for personnel matters/employment at 8:01 a.m. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Trustee Dickel adjourned from Executive Session and returned to regular session at 11:09 a.m.

MOTION BY R. Dickel, second by C. Trinter authorizing the appointment of Mr. Robert Baker as Vermilion Township Building Official/Zoning Inspector and establishing a salary of \$65,000.00 plus insurance benefits. Position and salary will be effective March 16, 2021. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 17-21

MOTION BY: R. Dickel, second by C. Hill to adjourn the regular meeting at 11:12 a.m. with no further business to discuss. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Ronald L. Dickel

Trustee

Carl E. Hill

Trustee

Charles T. Trinter

Trustee

Tina L. Karres

Township Secretary