

VERMILION TOWNSHIP BOARD OF TRUSTEES***Record of Proceedings
Minutes to Regular Meeting Held 8/1/18***

Meeting was called to order at 7:30 p.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

MOTION BY C. Decker, second by R. Dickel to approve minutes to “special” meeting held 7/18/18 and regular meeting held 7/18/18 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Decker to accept the Treasurer’s Report and Financial Packet dated 8/1/18. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to approve and pay warrants 22461 through 22492 (28-2018 Adjustment). Warrants totaled \$53,345.73. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

AUDIENCE PARTICIPATION:

Resident, Allan Thomas, located at 15711 Mason Road discussed a concern, on behalf of other township residents, with the Board about the “Gypsy Moth” species that has moved into the area and is destroying healthy trees. Mr. Thomas explained how this species starts in a caterpillar stage, feeding on the leaves of trees and shrubs then to the pupae stage and finally the adult moth stage which lay eggs on the trees (one egg sack produces approximately 1000 caterpillars). They defoliate the trees/shrubs until they die. They are causing serious damage in a very short period of time. Mr. Thomas has been in contact with the Ohio Department of Agriculture, David Adkins, which had the area inspected and advised the residents to organize with neighbors and submit an application for a suppression treatment next spring. The deadline for application is September 1, 2018. They are willing to spray the area if there are 50 acres or more. Another neighbor stated he had 4 or 5 trees sprayed himself for \$300.00 and showed pictures of trees that were destroyed. Some of the neighbors explained this is their third year of infestation. Since trees are being destroyed, they are worrying about their property values as well. The residents explained how these pests can travel approximately 10 miles per year. Mr. Thomas and neighbors are asking the township for their help in controlling this pest infestation before they spread any further within the township. They are requesting the township be a liaison between the residents and the Department of Agriculture. The Board agreed they would help in any way they can to get the Department of Agriculture involved and possibly see if there is any type of funding available for this problem. The Board asked to get the word out and get as many residents together as possible.

SPEAKERS:

None present.

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CORRESPONDENCE:

Memo received July 27, 2018 regarding the Buckeye State Sheriff Association (BSSA) Northeast District Meeting, "Take A Break On the Lake Cruise" on Monday, August 27, 2018 in Sandusky, co-hosted by Sheriff Phil Stammitti, Lorain County Sheriff and Sheriff Paul Sigsworth, Erie County Sheriff. The event is \$30.00 per person which includes cruise and dinner. Reservations due by August 10, 2018.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, reported for July the Zoning Department issued 3 zoning permits with a total fee collection of \$357.05; the Building Department issued 19 permits with a total fee collection of \$2,605.00 and total valuation of work being done at \$319,736.00.

Mr. Kurtz gave update on new building. Star Builders will be starting the footers and foundation the week of August 13, 2018. The Steel supplier has given them a shipping date of September 3, 2018. The building will be ready to erect with an estimated four (4) weeks for completion.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana report: Fire Runs between 7/18/18 – 7/31/18. EMS Assist – 6; Fuel Spill – 1; MVA – 1; Residential Alarm – 1; YTD: 249 Runs.

Apparatus inspection reports are here from Finley Fire Equipment. Tanker 831 and Rescue 842 have no issues. Engine 821, batteries are weak and are advised to change them out this winter. Engine 822, 6- inch suction screen replaced, light socket replaced, and the primer motor was replaced. The Chief is very pleased with these results and thanks the firefighters for their diligence with their truck checks and spotting small items before they become large problems. They are to be commended.

Ladder and hose testing is complete. Waterway Inc. was on station Friday, July 20, 2018 and tested all fire hose and ladders. No issues with the ladders and one 50-foot section of 5-inch LDH was removed from service due to failure. At this time, the Chief will not replace this section of hose as they have a spare in-house.

Fire Fighters will participate in Fair Duty on August 10th from 5 p.m. to 11 p.m. An engine with crew of four (4) or five (5) personnel will be sent.

Fire Fighters will be hosting an Open House on Sunday, August 19, 2018 from 2:00 p.m. until 4:00 p.m. at no cost. There will be Life Flight, a mock car crash/extrication, Erie County Sheriff's Office K-9 and for the kids there will be a hose line set up for them to use. Also, just for stopping, you can have a hot dog, chips, beverage, and ice-cream for dessert. Stop out to see the trucks, talk with the firefighters and have some lunch on the Firefighters Association. The Department looks forward to seeing you there.

Tentatively, VTFD will begin transporting EMS on Sunday, August 19, 2018 at 07:00 hours.

The Erie County Fire Chiefs will meet August 18th with a representative from the BWC. They will begin auditing fire departments throughout the county in the future. This has already taken place in Lorain County. They will be looking at procedures, equipment compliance, and more which will be

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found out during this meeting. The goal is to get firehouses in order, make strides to be compliant, and to keep our firefighters safe.

The Chief has added one more personnel to the fire roster. Steven Evans has obtained his Fire Card Level 1 and his EMT-B certifications. Upon receiving his EMS card from the State, a pager and gear will be issued to him.

September 9th, the firefighters will host a Car Wash here at the Station from 10:00 a.m. to 2 p.m.

Part-time firefighter policies. The Chief has provided the Board with a copy of the policies for the Part-time Firefighters. These policies, along with the Fire Department's Standard Operating Guidelines, are kept in the Dispatch and Chief's office. Copies are available, at all times, for all firefighters. The Chief would ask that the Board of Trustees add these to the Vermilion Township Personnel Policies and Procedures Handbook as an addendum "Vermilion Township Fire Department – Part-time Firefighter Policies".

Squad 811 is being serviced for a rear tire that will not hold pressure, air conditioning in the front cab, and issues with a fuse for the shoreline plug in.

The Department has been working with Finley Fire Equipment to spec out a NFPA compliant Pumper/Tanker. In the Chief's 2017-year end report, he spoke to the affect "that equipment needs to be updated and replaced due to age, mileage, and a change in their response thought process driving them to look at getting the best resources available to VTFD to a scene". "Upgrading older equipment to new multi-purpose apparatus will also aid in our goal to drive down the ISO (Insurance Service Office) rating, providing better insurance rates for residents". Through their last ISO Audit, they have been successful, but they have room for improvement. The Chief has asked Finley Fire to provide a quote for a dual-purpose truck to assist in reaching our goals. A Pierce Pumper/Tanker – Enforcer Chassis, side mount – 1500 GPM pump – 2500-gallon poly water tank, ladders, portable pond, hand lights and hard suction included. State Bid cost is \$629,253.00. Pierce/Finley pre-pay discount if paid 30 days after signing is (-\$23,618.95) for a cost to Vermilion Township of \$605,634.00. A performance bond and State bid fee would be added at signing and would be approximately \$4,300.00 additional. The truck specs and drawings are in the Chief's office for the Trustees to review. This truck is basically two trucks in one. Coupled with the tanker, the first two trucks on scene will have a total of 5,500 gallons of water or a 20-minute supply at 250 gpm. The cost of the truck would be roughly at \$121.98 per resident and or \$4.88 over 25 years (life of the truck). The Chief's suggestion, regarding payment of the truck, would be to pay half down from the fire budget and finance the balance either through the tax-exempt lease purchase program at PNC finance, and or a local institution for either 5, 7, or 10, years. The Chief asked that the Board of Trustees consider this purchase. The Chief was not looking for action on this matter tonight and was just opening dialogue. The Chief is still in the process of looking at obtaining local financing figures.

July 2018 fire reports are completed and submitted to the State.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

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OLD BUSINESS:

Chief Triana reported that most of the part-time personnel have completed their employment packets and have gone over the SOG Policies. Breathing Air Systems completed its semi-annual check on the breathing air compressor, the tanks, and the unit. The Department has had a very busy month and is moving forward with transport.

Mr. Kurtz gave the Board information on purchasing a Bermer at a total cost of \$7,314.64 (installed price) from Concord Road Equipment Manufacturing. It will take one to two hours of labor to re-install. This purchase will be a better alternative instead of trying to use the salt spreader.

MOTION BY C. Trinter, second by C. Decker authorizing to purchase the Concord undertailgate berming/cross conveyor 960 series from Concord Road Equipment Manufacturing, Painsville, Ohio at a cost of \$7,314.64 (includes installation). Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

RESOLUTION NO. 46-18

NEW BUSINESS:

Chief Triana informed the Board a new duty shirt was purchased by the Firefighters Association for the firefighters to maintain a neat, professional appearance while being out in the public and for special functions, holidays, station tours, and inspections.

MOTION BY C. Trinter, second by R. Dickel authorizing to include the Vermilion Township Fire Department Part-time Firefighters policies in the Vermilion Township Employee Handbook as an addendum (Article XVIII). Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

RESOLUTION NO. 47-18

Mr. Kurtz discussed email received from Mr. Tim King, Senior Planner, Erie Regional Planning Commission on August 1, 2018 and a follow-up by Dan Frederick regarding the proposed “chicken bill” or HB 175 which would allow an owner of residential property to keep, harbor, breed, or maintain small livestock on the property, and to prohibit zoning from regulating certain agricultural activities conducted on residential property for noncommercial purposes. They are asking the Board for their thoughts on the subject. The Ohio Township Association (OTA) which represents 1308 townships, as well as, many others are not in favor of the bill.

Trustee Dickel stated he was not in favor of HB 175. There were problems with this in the past. Trustee Trinter agreed that he would like our present zoning controlled. Trustee Decker agreed.

MOTION BY C. Trinter, second by C. Decker authorizing to send letter to Mr. Tim King, ERPC and the OTA expressing opposition to HB 175 “chicken bill” on behalf of Vermilion Township. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Mr. Kurtz stated a letter dated July 18, 2018 was received from Justin Plas announcing his resignation as a member of the Zoning Commission Board.

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MOTION BY R. Dickel, second by C. Decker authorizing to accept the resignation of Mr. Justin Plas from the Vermilion Township Zoning Commission. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Letter dated July 19, 2018 from Laraine Bailey, Vermilion Township Zoning Commission Secretary recommending the appointment of Mr. Robert Joslyn as a member of the Vermilion Township Zoning Commission.

MOTION BY R. Dickel, second by C. Trinter authorizing the appointment of Mr. Robert Joslyn to the Vermilion Township Zoning Commission for a five (5) year term to commence on August 1, 2018 and expire on July 31, 2023. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

RESOLUTION NO. 48-18

Mr. Kurtz acquired two estimates for repairing the concrete on Sassafras Drive. Abraham Miller, Inc. estimate to repair 2,690 square feet of concrete was \$27,900.00 and Herk Excavating, Inc. estimate was \$26,800.00. The Road Crew found an additional spot to repair concrete around catch basin. Since Herk Excavating, Inc. was the lowest price, he was asked to submit a price to include the additional spot. His estimate for the repair around the catch basin/curb was an additional \$500.00 for a total of \$27,300.00.

MOTION BY C. Decker, second by R. Dickel awarding contract to Herk Excavating, Inc., Vermilion to do concrete repairs on Sassafras Drive at a cost of \$27,300.00.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

RESOLUTION NO. 49-18

MOTION BY: C. Trinter, second by R. Dickel to adjourn the regular meeting at 8:28 p.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Charles T. Trinter

Trustee

Ronald Z. Dickel

Trustee

Chris D. Mc

Trustee

Vina G. Karred

Township Secretary