

**VERMILION TOWNSHIP BOARD OF TRUSTEES*****Record of Proceedings  
Minutes to Regular Meeting Held 11/18/20***

Meeting was called to order at 8:00 a.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Carl E. Hill, Trustee; Robert Kurtz, Building Official/Zoning Administrator; Tina L. Karres, Township Secretary.

Absent: Brenda J. Zsebik, Fiscal Officer; Frank R. Triana, Vermilion Township Fire Chief.

MOTION BY R. Dickel, second by C. Hill to approve minutes to regular meeting held 11/4/20 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY C. Hill, second by R. Dickel to accept the Treasurer's Report and Financial Packet dated 11/17/20. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Trinter to approve and pay warrants 24934 through 24983 and payment vouchers 137-2020, 144-2020, 145-2020, 146-2020, 147-2020, 148-2020, 149-2020, 150-2020, 151-2020, 152-2020, 153-2020, 154-2020, 155-2020, 156-2020, 157-2020, 158-2020, 159-2020, 160-2020, 162-2020, 163-2020, 164-2020. Warrants and payment vouchers totaled \$64,560.34. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

**ROAD DEPARTMENT:**

Steve Young, Road Foreman, reported on the following: The new truck was projected to be completed next week; It was noted residents were blowing leaves into the ditches and a reminder was stated to residents not to blow leaves into the township's ditches. They have no way to remove them; Trees were cut down on township property by the lake on Ridsen Road. Mr. Kurtz will follow-up with property owner. Mr. Young inquired about whether the township could apply for any Ohio Public Work Commission Grants. The Board and Mr. Kurtz stated there have not been any projects in the township that would qualify for the grants and noted all engineered drawings for any project need to be completed prior to making application. The Ashmont Road bridge was mentioned as a possible project. Trustee Trinter asked the road crew to keep an eye on Trinter Road since it was noticed the stones were started to loosen a little.

**AUDIENCE PARTICIPATION:**

No audience participation.

**SPEAKERS:**

None present.

(Continuation of Minutes to Meeting Held 11/18/20)

CORRESPONDENCE:

Trustee Hill read letter from Karen Viterna, Vermilion Rotary Club, discussing how Vermilion has reacted positively to the efforts regarding the transformation of Cuddeback Cemetery.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, received anonymous complaint regarding Coen Road railroad closure. Mr. Kurtz explained when a railroad closes a crossing, Vermilion Township has nothing to do with the closure. The railroad has all the responsibility regarding sign and barricade placement. Typically, barricades are placed at the last location where there is an alternate route which in this case would be Coen Road/Kneisel Road.

Mr. Kurtz received another call from resident about a dip in the road (along the right shoulder) at the Barnes Road/Darrow Road intersection that causes their car to bottom out. After inspection, it was noted there was a dip there along with a catch basin. Mr. Kurtz stated this wasn't something that could be taken care of immediately and wanted the Board to be aware of the issue so it could be taken into consideration for future planning.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Assistant Chief Kurtz read Chief F. Triana's report in his absence: Fire Runs between 11/1/20 – 11/17/20. EMS – 25; Lines down – 1; Trees on wires – 3; Gas leak – 1; Brush fire – 1; MVA – 1 (w/o injury); Commercial fire alarm -1; YTD: 573 Runs.

October fire reports are complete and have been submitted to the State.

On November 4<sup>th</sup>, the Chief alerted the Trustees to the failure of the furnace in the dispatch, offices, and dayroom of the fire station. Three contractor quotes (Ray Gidich Heating & Air Conditioning, Inc., Gross Brothers, Inc., and Raymond Plumbing, Heating & Air Conditioning) were received and handed out to the Board for review. The lowest bid was \$8,296.00 (1 ½ ton).

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

MOTION BY C. Trinter, second by C. Hill authorizing to accept the proposal for replacement of the furnace (2 ton) in the Fire Department from Ray Gidich Heating & Air Conditioning, Inc. at a cost of \$8,324.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

**RESOLUTION NO. 65-20**

Mr. Kurtz asked the Board to consider moving forward with Alternate #1 (completing bathroom) at a cost of \$13,900.00 and Alternate #2 (petition wall which includes heating and air conditioning) at a cost of \$15,200.00 from Studer-Obringer, Inc. as recommended by Mr. Daniel Frederick Architects, LLC regarding completion of the Maintenance Building. Currently, the township has a credit from

(Continuation of Minutes to Meeting Held 11/18/20)

Studer-Obringer, Inc. of \$1,883.00. The total for Alternate #1 and Alternate #2 would be \$29,100.00 minus the \$1,883.00 credit for a total cost of \$27,217.00. Trustee Dickel stated he had discussed the touchless bathroom fixtures with the road crew and they felt the touchless fixtures would be more of an inconvenience and therefore, were not interested in installing the touchless fixtures. They recommended staying with the standard fixtures. Trustee Dickel agreed they should move forward with Studer-Obringer, Inc. regarding finishing the Maintenance Building Alternate #1 and Alternate #2.

MOTION BY R. Dickel, second by C. Hill awarding the completion of the Maintenance Building Alternate #1 (completing bathroom at a cost of \$13,900.00) and Alternate #2 (petition wall which includes heating and air conditioning at a cost of \$15,200.00) for Vermilion Township to Studer-Obringer, Inc. located at 525 South Kibler Street, P.O. Box 278, New Washington, OH 44854. The total for Alternate #1 and Alternate #2 would be \$29,100.00 minus the \$1,883.00 credit for a total cost of \$27,217.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

**RESOLUTION NO. 66-20**

Trustee Hill brought up for discussion the procedure being used regarding the signing of paystubs for direct deposit. Trustee Trinter felt the procedure would need to be addressed with the Fiscal Officer at the next regular meeting since she was not in attendance at this meeting.

Trustee Hill discussed the process of soliciting cemetery donations. It was noted, the issue should be discussed with the Fiscal Officer since she had direct conversation with the Assistant Prosecutor, Susan Brown, regarding the written opinion that was given to the Board on the correct procedure that a local government should follow. Trustee Trinter agreed the Board will get procedural clarification on the issue.

Trustee Trinter brought up for discussion the issue of maintaining the sidewalks on Wine Street and asked if concrete leveling could be used to correct the indifferences. Mr. Kurtz stated that some of them could be but most of the individual sections where the sidewalks are cracked and heaved need to be repoured. The majority of the locations where the problems are occurring are where the water meter manholes are directly located in the sidewalk and he felt those areas would need to be reinforced. Trustee Hill asked if the sidewalks could be jetted out away from the manholes. Mr. Kurtz stated there is room to do that, but the appearance would suffer, and the sidewalk would have to be placed closer to the road. Trustee Dickel suggested hiring a professional to repair the sidewalk the correct way, so the same issues do not occur in the future.

NEW BUSINESS:

Trustee Dickel brought up for discussion hiring the snowplow operators for the season. All drivers have been contacted and agreed they were still available to be hired for the season.

MOTION BY R. Dickel, second by C. Trinter authorizing the appointment of Mr. Dave Schmidt, Mr. Jason Zsebik, and Mr. David Wilken, as temporary help part-time snowplow operators at \$16.00 per hour for the Road Department.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

**RESOLUTION NO. 67-20**

(Continuation of Minutes to Meeting Held 11/18/20)

Trustee Hill brought up how to access his township mailbox for the phone system. He was directed to come into the township offices to go over procedure.

MOTION BY R. Dickel, second by C. Trinter accepting the 2020 Township Highway System Mileage Certification sheet. Vermilion Township certifies that as of December 31, 2020, the township is responsible for maintaining 21.432 miles of public road. The certification sheet will be returned to the Erie County Engineer's Office and then forwarded to ODOT no later than April 1, 2021.

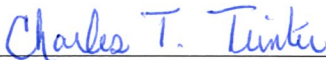
Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

**RESOLUTION NO. 68-20**

Trustee Trinter informed the Board the annual meeting to address construction and maintenance to our roads, bridges, and storm drainage in Erie County will be held at 2:30 p.m. Thursday, December 10<sup>th</sup> in Sandusky. Confirmation on how many will be attending is requested.

Trustee Trinter announced the Erie County Township Association Christmas Dinner/Meeting will be tentatively held on Thursday, December 10, 2020 at the American Legion Post 83 in Sandusky. Please bring donation for a door prize and RSVP by Monday, November 23<sup>rd</sup>.

MOTION BY: C. Trinter, second by R. Dickel to adjourn the regular meeting at 8:53 a.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.



Trustee



Trustee



Trustee



Township Secretary