

**VERMILION TOWNSHIP BOARD OF TRUSTEES*****Record of Proceedings  
Minutes to End of Year Meeting Held 12/30/19***

Meeting was called to order at 8:00 a.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Charles T. Trinter, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

**AUDIENCE PARTICIPATION:**

No audience participation.

**SPEAKERS:**

None present.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

Fiscal Officer Brenda Zsebik requested a resolution authorizing to purchase health, dental and vision through Waypoint Benefit Solutions. Mrs. Zsebik explained that a plan needed to be selected for dental and vision and recommended the PHI Dental Care Plus Group 1500 Plan for the dental plan which is comparable to the current plan and the PHI Avesis Option #4 for the vision plan since they are phasing out the current VSP vision plan. Trustee Dickel pointed out there was a decrease in rates for both the vision and dental plans and the benefits appear comparable to the current plans.

MOTION BY R. Dickel, second by C. Trinter authorizing the purchase of Health, Dental and Vision Insurance through Waypoint Benefit Solutions and adopt the Anthem SOCA MEWA Proposed Health Option Plan, PHI Dental Care Plus Group 1500 Plan and the PHI Avesis Option #4 Vision Plan effective January 1, 2020 until December 31, 2020. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 48-19

MOTION BY R. Dickel, second by C. Decker to go into Executive Session at 8:08 a.m. for personnel matters employee compensation. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Trustee Dickel adjourned from Executive Session and returned to regular session at 8:42 a.m.

(Continuation of Minutes to Meeting Held 12/30/19)

MOTION BY R. Dickel, second by C. Decker for the purpose of expressing Board's intent to conduct an internet auction (GovDeals.com) for the sale of unneeded, obsolete or unfit township personal property in Calendar Year 2020. The Property shall be made available to the public on GovDeals.com website for a minimum of ten (10) days, including Saturdays, Sundays and legal holidays as required in R.C. 505.10 (D). The Township Secretary will publish in the legal section of the Vermilion Photojournal and simultaneously on the Vermilion Township website ([www.vermiliontownship.com](http://www.vermiliontownship.com)) the "Legal Notice of Intent to Dispose of Surplus Personal Property by Internet Auction" for the Calendar Year 2020. The notice will be continually posted throughout the year 2020 on the Bulletin Board in the Vermilion Township Office Building located at 1907 State Road, Vermilion, Ohio. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 49-19

MOTION BY C. Decker, second by C. Trinter declaring the second weekend in May (Friday, May 8 and Saturday, May 9) as the Annual 2020 Spring Clean-Up and the second Saturday in September (Saturday, September 12) as the Annual 2020 Fall Clean-Up. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 50-19

MOTION BY R. Dickel, second by C. Trinter appointing Mr. Robert Kurtz as Vermilion Township's Representative on the Geographic Information System (GIS) Committee for 2020. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 51-19

MOTION BY C. Decker, second by R. Dickel to elect Mr. Charles T. Trinter as Chairman of the Board of Trustees for 2020. Mr. Charles T. Trinter accepted the nomination. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried. MOTION BY C. Decker, second by C. Trinter to elect Mr. Ronald L. Dickel as Vice-Chairman of the Board of Trustees for 2020. Mr. Ronald L. Dickel accepted the nomination. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 52-19

MOTION BY C. Trinter, second by C. Decker to hold the 2020 Trustee meetings on the first Wednesday of the month at 7:30 p.m. and the third Wednesday of the month at 8:00 a.m. and pay the Trustees on a monthly basis. If needed, a work session will follow after any regular meeting of the Board. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 53-19

MOTION BY R. Dickel, second by C. Decker to appoint Mr. Charles T. Trinter as delegate to the Erie County Regional Planning Commission. Mr. Charles T. Trinter accepted the nomination. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried. MOTION BY C. Decker, second by C. Trinter to appoint Mr. Ronald L. Dickel as alternate delegate to the Erie County Regional Planning Commission. Mr. Ronald L. Dickel accepted nomination. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried. MOTION BY C. Decker, second by C. Trinter to appoint Mr. Ronald L. Dickel as delegate to Council of Governments. Mr. Ronald L. Dickel accepted nomination. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried. MOTION BY R. Dickel, second by C. Decker to appoint Mr. Charles T. Trinter as alternate to Council of Governments. Mr. Charles T. Trinter accepted the nomination. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 54-19

(Continuation of Minutes to Meeting Held 12/30/19)

MOTION BY C. Decker, second by C. Trinter authorizing the Fiscal Officer of Vermilion Township to incur expenses up to \$1,000.00 per month on behalf of the Township without receiving Board approval. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 55-19

MOTION BY R. Dickel, second by C. Trinter authorizing the Building Official/Zoning Administrator of Vermilion Township to incur expenses up to \$1,000.00 per month on behalf of the Township without receiving Board approval. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 56-19

MOTION BY C. Trinter, second by C. Decker authorizing the Vermilion Township Fire Chief, Frank Triana, to incur expenses on behalf of the Vermilion Township Fire Department up to \$2,500.00 per purchase and/or repairs without Board approval. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 57-19

MOTION BY C. Trinter, second by C. Decker establishing a Budget Committee and appointing Trustee Ronald L. Dickel, Fiscal Officer Brenda Zsebik, and Building Official/Zoning Administrator Robert Kurtz to the Committee. The Budget Committee will meet at least three times per year for permanent appropriations, revenue budget, temporary appropriations and budget preparation for next calendar year. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 58-19

MOTION BY C. Decker, second by C. Trinter to pay thirty dollars (\$30.00) per meeting to the Chairman and twenty-five dollars (\$25.00) per meeting to the members of the Zoning Boards (Zoning Commission and Board of Zoning Appeals) for 2020. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 59-19

MOTION BY R. Dickel, second by C. Trinter to pay sixteen dollars (\$16.00) per hour to temporary snow plow operators for the Road Department and pay ten dollars (\$10.00) per hour to temporary help for the Road Department for 2020. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 60-19

MOTION BY C. Trinter, second by C. Decker authorizing the appointment of Mrs. Terry Saunders and Mrs. Michelle Schmalz as Janitors of the Township Offices and be paid \$150.00 each per month effective January 1, 2020. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 61-19

MOTION BY C. Decker, second by C. Trinter authorizing the appointment of Mr. Tom Lalonde, Road Department and establishing a salary at a rate of \$19.75 per hour plus a 2.5% salary increase and insurance benefits effective January 1, 2020. To be paid \$50.00 per month for cell phone reimbursement. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 62-19

MOTION BY R. Dickel, second by C. Decker authorizing the appointment of Mr. Steve Young, Road Department/Foreman and establishing a salary at a rate of \$22.75 per hour plus a 2.5% salary increase and insurance benefits effective January 1, 2020. To be paid \$50.00 per month for cell phone reimbursement. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 63-19

(Continuation of Minutes to Meeting Held 12/30/19)

MOTION BY C. Trinter, second by C. Decker authorizing the appointment of Mr. Frank Triana as the part-time Fire Chief of Vermilion Township and establishing a salary of \$1,572.48 per month plus a 2.5% salary increase effective January 1, 2020. To be paid \$50.00 per month for cell phone reimbursement. Salary is based on a 20-hour work week and a two-week paid vacation.

Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 64-19

MOTION BY C. Decker, second by C. Trinter authorizing the appointment of Mrs. Laraine Bailey as Vermilion Township Board of Zoning Appeals and Zoning Commission Secretary and establishing a salary at a rate of \$13.00 per hour plus a 2.5% salary increase and to be paid \$25.00 per meeting effective January 1, 2020. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 65-19

MOTION BY R. Dickel, second by C. Trinter authorizing the appointment of Mrs. Tina L. Karres as Vermilion Township Secretary and establishing a salary at a rate of \$16.75 per hour, plus a 2.5% salary increase and insurance benefits effective January 1, 2020. To take minutes at the Vermilion Township Board of Trustees monthly meetings. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 66-19

MOTION BY C. Trinter, second by C. Decker authorizing the appointment of Mr. Robert Kurtz as Vermilion Township Building Official/Zoning Administrator and Township Administrator and establishing a salary of \$83,080.00 plus a 2.5% salary increase and twenty-five percent of income generated in Building Department over \$25,000.00. To receive three and one half (3.5) weeks paid vacation plus insurance benefits. Position and salary will be effective January 1, 2020. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

**RESOLUTION NO.** 67-19

Trustee Decker wished the new Township Trustee, Carl Hill, good luck in his term. Trustee Trinter thanked Trustee Decker for his service to the Board and wished him good luck in the future.

MOTION BY: R. Dickel, second by C. Trinter to adjourn the special meeting at 9.59 a.m. with no further business to discuss. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Charles T. Trinter  
Trustee

Ronald T. Dickel  
Trustee

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Trustee

Tina L. Karres  
Township Secretary