

**VERMILION TOWNSHIP BOARD OF TRUSTEES*****Record of Proceedings  
Minutes to Regular Meeting Held 4/4/18***

Meeting was called to order at 8:00 a.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

MOTION BY C. Decker, second by R. Dickel to approve minutes to regular meeting held 3/21/18 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Decker to accept the Treasurer's Report and Financial Packet dated 4/3/18. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to approve and pay warrants 22176 through 22203 (13-2018 Adjustment). Warrants totaled \$26,306.86. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**AUDIENCE PARTICIPATION:**

No audience participation.

**SPEAKERS:**

None present.

**CORRESPONDENCE:**

No correspondence.

**BUILDING OFFICIAL/ZONING ADMINISTRATOR:**

Building Official/Zoning Administrator, Robert Kurtz, reported for March the Zoning Department issued 5 zoning permits with a total fee collection of \$435.00; the Building Department issued 10 permits with a total fee collection of \$1,190.00 and total valuation of work being done at \$103,680.00.

Mr. Kurtz had spoken to Mark Haynes Construction regarding the Kneisel Road Project and informed the Board the pipe will be dropped off this week with a projected start date in the middle of April. Mr. Kurtz stated he expressed the urgency of this project due to the resident with the flooding basement.

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Mr. Kurtz reported the lights on the lower portion of the township building have not been going off due to a clouded over photo-eye sensor. The photo-eye sensor will be replaced, as well as, the deteriorated rubber boots on the roof.

**VERMILION TOWNSHIP FIRE DEPARTMENT:**

Chief F. Triana report: Fire Runs between 3/21/18 - 3/31/18. EMS Assist – 13; Residential Alarm - 1; Smoke/Odor – 1; YTD: 125 Runs.

2018 Drug License has been approved by the State of Ohio Board of Pharmacy and renewed. This is a new submission and allows the Medics and EMT's to administer medications on board in their respective classifications.

New alternator at Chief's request has been installed on 811. High idle was just barely putting out enough amps to recharge the system. This was done in-house.

Fire reports for March 2018 are complete and have been submitted to the State.

**NORTHERN OHIO RURAL WATER REPRESENTATIVE:**

None present.

**OLD BUSINESS:**

Chief Triana was not in attendance at the last Board Meeting but presented the Board with a packet consisting of answers to all questions asked from the March 21, 2018 meeting regarding EMS Transport. The Chief asked if there were any further questions or if the Board would like to move forward with a resolution. Trustee Decker asked the Chief to go over all questions. The following topics from the packet were thoroughly reviewed and all questions were answered: staffing, costs, equipment, shifts, training costs, advantages, sleeping quarters possibility, salaries, billing companies, and insurance. Mr. Kurtz informed the Board, that after a discussion with Sheriff Sigsworth, how grateful and supportive he was that Vermilion Township Fire was exploring moving forward with EMS transport. Chief Triana explained that this endeavor has been a well thought out process that began approximately one year ago and discussed an incident involving a patient where the necessary resources were not dispatched. He explained how this prompted Vermilion Township Fire to initiate running most 911 EMS calls upon being alerted and how valuable of a program it is for patient care and residents as a whole.

MOTION BY R. Dickel, second by C. Trinter authorizing the Vermilion Township Fire Department to provide Emergency Medical Transportation Services. Trustee Trinter asked if there was any other discussion. Trustee Decker stated North Central should have been contacted to see what the issues are. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, no; Motion Carried.

**RESOLUTION NO. 13-18**

Mr. Kurtz informed the Board a recommendation was received by Mr. Daniel Frederick, Architect that the low bidder on the base bid for the Maintenance Building was Harp Contractors, Inc. HCI located in Northwood, Ohio at \$409,000.00. Bid Packet was complete. Mr. Kurtz stated the company was

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verified and is a legitimate company that has the ability to complete this project. Mr. Kurtz recommended awarding the base bid contract to Harp Contractors, Inc. for the Maintenance Building.

Mr. Kurtz discussed the partition wall that separates the two bays from the rest that Harp Contractors, Inc. bid \$24,000.00 (ALT#2), and he contacted a couple local contractors and received a low bid from ADT Construction in Vermilion to build the wall for \$9,000.00 (plywood) or \$9,200.00 (steel). Mr. Kurtz also felt the office area (ALT#1) could also be completed for half the price and recommended doing that in-house. Trustee Dickel agreed with Mr. Kurtz and recommended going with the base bid of \$409,000.00 and the liner panel (ALT #4) at \$9,000.00.

MOTION BY R. Dickel, second by C. Decker awarding the Maintenance Building Project for Vermilion Township to Harp Contractors, Inc. H.C.I. located at 201 E. Andrus Road, Northwood, OH 43619 in the amount of \$418,000.00. This includes base bid of \$409,000.00 and ALT #4 at \$9,000.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 14-18**

Trustee Dickel brought up for discussion, selling the Massey Ferguson Tractor. Price and placing a minimum bid was discussed. Trustee Trinter discussed different ways to advertise and stated the average retail price for a similar tractor is \$4,300.00.

MOTION BY R. Dickel, second by C. Decker authorizing to advertise the Massey Ferguson Tractor for sale with a minimum bid of \$2,500.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 15-18**

Trustee Dickel brought up selling the fence and gates for discussion. This will be tabled for further research.

NEW BUSINESS:

MOTION C. Trinter, second by R. Dickel authorizing to award a contract to Sharpnack Ford, Willard, Ohio to paint squad 811 at a cost of \$3,995.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 16-18**

MOTION BY C. Trinter, second by R. Dickel authorizing the Fire Chief to purchase supplies and equipment in anticipation of implementing EMS Transport in the amount up to \$52,000.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 17-18**

MOTION BY C. Decker, second by C. Trinter to award a contract for the partition wall (ALT#2) in the new Maintenance Building to ADT Construction located in Vermilion, Ohio for a price not to exceed \$9,200.00. The Board is recommending a steel partition wall. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 18-18**

Mr. Kurtz informed the Board that he received three estimates to have the existing township storage building torn down on Stanley Road. The three quotes are as follows: \$14,990.00; \$10,300.00 and \$3,200.00. Mr. Kurtz also received estimate of \$1,500.00 to tear out concrete pads.

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MOTION BY R. Dickel, second by C. Trinter authorizing to award a contract for the demolition of the existing storage wood frame building located on Stanley Road to John Nuhn, Nuhn Farms, LLC at a cost of \$3,200.00 and tear out concrete pads at a cost of \$1,500.00 for a total cost of \$4,700.00.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 19-18**

Mr. Kurtz asked for a resolution for the annual maintenance agreement with iWorQ Systems doing business as ZP Systems, Inc for Zone Pro Software Maintenance at a cost of \$395.00 per year. He explained ZP Systems, Inc. is changing to iWorQ and there will be some changes coming in the future. Currently, on the county level, there have been presentations by other software companies and entities are exploring these options to see which system best fit the needs of all involved.

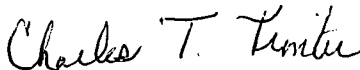
MOTION BY C. Trinter, second by C. Decker to enter into a maintenance agreement with iWorQ Systems doing business as ZP (Zone Pro) Systems, Inc. for Zone Pro Software Maintenance from March 2018 through February 2019 at a cost of \$395.00 per year.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 20-18**

Trustee Dickel brought up the Spring Clean-up for discussion. The Spring Clean-up will now be held on Barnes Road (7325 Barnes Road). There will be no afterhours dumping. The area will be chained off at the end of the day. The Board discussed ordering 4 to 5 bins. The topic of mattresses was discussed. The township is now charged \$5.00 each for mattresses and/or box springs and then must pay also for the bin (approximately \$500.00 for bin). The Board unanimously decided mattresses and/or box springs will NOT be accepted.

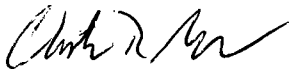
MOTION BY: C. Trinter, second by C. Decker to adjourn the regular meeting at 9:14 p.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.



Trustee



Trustee



Trustee



Township Secretary