

VERMILION TOWNSHIP BOARD OF TRUSTEES***Record of Proceedings
Minutes to Regular Meeting Held 1/20/21***

Meeting was called to order at 8:00 a.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Carl E. Hill, Trustee; Robert Kurtz, Building Official/Zoning Administrator; Tina L. Karres, Township Secretary.

Absent: Brenda J. Zsebik, Fiscal Officer; Frank R. Triana, Vermilion Township Fire Chief.

MOTION BY C. Trinter, second by C. Hill to approve minutes to regular meeting held 1/6/21 and dispense with the reading of the minutes. Roll Call – R. Dickel, abstain; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY C. Hill, second by C. Trinter to accept the Treasurer's Report and Financial Packet dated 1/19/21. Roll Call – R. Dickel, abstain; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Trinter to approve and pay warrants 25052 through 25076 and payment vouchers 1-2021, 2-2021, 3-2021, 4-2021, 5-2021, 6-2021, 7-2021, 8-2021, 9-2021, 10-2021, 11-2021, 12-2021, 13-2021, 14-2021, 15-2021, 16-2021, 17-2021, 18-2021, 19-2021, 20-2021, 21-2021. Warrants and payment vouchers totaled \$30,431.31. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

ROAD DEPARTMENT:

Steve Young, Road Foreman, reported on the following: Mr. Young asked the Board to purchase a new snowplow blade for the 2020 International dump truck. The current blade is six years old and in need of replacement; Resident, Mr. Nuhn, called and reported water on Frailey Road flooding the field. Mr. Young explained, at the double set of tracks on the south side, the tile is laid flowing in the wrong direction and instead of water flowing north, its running south and flooding the field; The new truck has arrived, and a couple of minor issues were identified and repaired; and a salt delivery will arrive today. Trustee Dickel stated he was familiar with the location of the tile on Frailey Road and it had been like that for a very long time. He agreed with Mr. Young that the only way to fix it would be to tear the entire tile out and start over. Trustee Trinter stated the Board will have to take a look at it and address the issue.

AUDIENCE PARTICIPATION:

No audience participation.

SPEAKERS:

None present.

(Continuation of Minutes to Meeting Held 1/20/21)

(Continuation of Minutes to Meeting Held 1/20/21)

CORRESPONDENCE:

Received email on Tuesday, January 19, 2021 from Nicole Egensperger regarding the 2021 Ohio Township Asphalt Pavement Preservation Virtual Conference with Strawser Construction Inc. to be held on Thursday, January 21, 2021 from 10:00 a.m. to 11:30 a.m.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, reported property maintenance issues and updates. Regarding the first property, the responsible party was contacted for the Thompson Road property for lack of progress being made towards accomplishing required work. Mr. Kurtz reminded resident as long as continued progress was being made, the township would work with him, but continued work effort must be made. The second property on Barnes Road has been a recurring problem. Mr. Kurtz noted in the past a violation letter would be sent, property owner would comply, and then months later the same problem would recur. The property owners do not live in the house but were notified about the condition of their property. The front and rear yards are full of garbage and the house itself is falling into a state of disrepair. A meeting will be scheduled on-site to discuss the problems. If there is non-compliance, the property will be brought to the Board to declare the property a nuisance. Trustee Dickel added that the property owners next to this property are trying to sell their house (8103) and the realtor contacted Trustee Dickel and stated they had a lot of offers but due to the condition of this neighboring house with all the trash no one wanted to purchase house. They asked if the Board could investigate the matter. Mr. Kurtz has been receiving complaints regarding a third property on Darrow Road at the end of Barnes Road, about individuals living in a camper on that property. The owners were in the process of purchasing a manufactured home to have installed on property. The owners incurred some problems and noted the earliest installation of the home has been delayed until May 2021. Mr. Kurtz notified owners they were not approved to occupy camper any longer and had until the end of week to vacate. Last, a pending issue with a local business was noted and will be discussed at a later meeting.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana's report: Fire Runs between 1/1/21 – 1/19/21. EMS – 36; MVA– 1; Grass/Brush fire – 2; CO Alarm activation – 1; Structure fire M/A – 1 (S. Amherst); YTD: 41 Runs.

Power load systems on both squads are completed and no issues.

The Chief has made contact and entered into agreement with Gatchell LLC grant resources to write a grant for a new squad from the Department of Homeland Security.

811 Kussmaul charging system is in need of replacement. The Chief has asked Martin Ambulance to order a new unit and will have installed upon arrival.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

(Continuation of Minutes to Meeting Held 1/20/21)

NEW BUSINESS:

Mr. Kurtz updated the Board on a change order for the new road department addition to replace the doorknob between new bay area and the new office addition and for installation of a metal threshold in the new door that goes between the older wood frame building and the new shop area at a cost of \$610.00. Mr. Kurtz asked for Board approval and noted these changes were discussed with the Architect Dan Frederick and noted everything was in order. There will also be another change order coming for a credit regarding painting the plywood in the new shop area which was determined unnecessary.

MOTION BY C. Hill, second by C. Trinter authorizing to accept the change order to replace the doorknob between bay area and office addition and for installation of a metal threshold in the new door between older building and new shop area in the new road department addition at a cost of \$610.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Trinter authorizing payment to participate in the Erie Regional Planning Commission (ERPC) and Metropolitan Planning Organization located at 2900 Columbus Avenue, Sandusky for Fiscal Year 2021 at a cost of \$2,967.00. Based upon 2010 census – population of 4,945 x .60. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 1-21

MOTION BY R. Dickel, second by C. Trinter authorizing to purchase a BlockBuster Victory plow blade from Winter Equipment Company at an approximate cost of \$1,400.00 to be placed on the new International dump truck. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried

MOTION BY C. Trinter, second by C. Hill to go into Executive Session at 8:21 a.m. for personnel reimbursement for 2021. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

Trustee Trinter adjourned from Executive Session and returned to regular session at 10:15 a.m.

OLD BUSINESS:

MOTION BY C. Trinter, second by C. Hill to elect Mr. Ronald L. Dickel as Chairman of the Board of Trustees for 2021. Mr. Ronald L. Dickel accepted the nomination. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried. MOTION BY R. Dickel, second by C. Trinter to elect Mr. Carl E. Hill as Vice-Chairman of the Board of Trustees for 2021. Mr. Carl E. Hill accepted the nomination. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 2-21

MOTION BY R. Dickel, second by C. Hill to appoint Mr. Charles T. Trinter as delegate to the Erie County Regional Planning Commission. Mr. Charles T. Trinter accepted the nomination. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried. MOTION BY R. Dickel, second by C. Trinter to appoint Mr. Carl E. Hill as alternate delegate to the Erie County Regional Planning Commission. Mr. Carl E. Hill accepted nomination. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried. MOTION BY C. Hill, second by C. Trinter to appoint Mr. Ronald L. Dickel as delegate to Council of Governments. Mr. Ronald L. Dickel accepted nomination. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried. MOTION BY C. Trinter, second by R. Dickel to appoint Mr. Carl E. Hill as alternate to Council of Governments. Mr. Carl E. Hill accepted the nomination. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 3-21

(Continuation of Minutes to Meeting Held 1/20/21)

MOTION BY R. Dickel, second by C. Hill authorizing the appointment of Mrs. Terry Saunders and Mrs. Michelle Schmalz as Janitors of the Township Offices and be paid \$150.00 each per month. This will be effective at the beginning of the pay period following the date of the approved change.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 4-21

MOTION BY R. Dickel, second by C. Trinter authorizing the appointment of Mr. Tom Lalonde, Road Department and establishing a salary at a rate of \$20.75 per hour with insurance benefits and to be paid \$50.00 per month for cell phone reimbursement. This will be effective at the beginning of the pay period following the date of the approved change. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 5-21

MOTION BY C. Hill, second by R. Dickel authorizing the appointment of Mr. Steve Young, Road Department/Foreman and establishing a salary at a rate of \$23.82 per hour with insurance benefits and to be paid \$50.00 per month for cell phone reimbursement. This will be effective at the beginning of the pay period following the date of the approved change. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 6-21

MOTION BY C. Trinter, second by C. Hill authorizing the appointment of Mr. Frank Triana as the part-time Fire Chief of Vermilion Township and establishing a salary of \$1,655.14 per month and to be paid \$50.00 per month for cell phone reimbursement. Salary is based on a 20-hour work week and a two-week paid vacation. This will be effective at the beginning of the pay period following the date of the approved change. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 7-21

MOTION BY C. Hill, second by C. Trinter authorizing the appointment of Mrs. Laraine Bailey as Vermilion Township Board of Zoning Appeals and Zoning Commission Secretary and establishing a salary at a rate of \$13.83 per hour and to be paid \$25.00 per meeting. This will be effective at the beginning of the pay period following the date of the approved change. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 8-21

MOTION BY R. Dickel, second by C. Hill authorizing the appointment of Mrs. Tina L. Karres as Vermilion Township Secretary and establishing a salary at a rate of \$17.17 per hour with insurance benefits and to take minutes at the Vermilion Township Board of Trustees monthly meetings. This will be effective at the beginning of the pay period following the date of the approved change.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 9-21

MOTION BY R. Dickel, second by C. Hill authorizing the appointment of Mr. Robert Kurtz as Vermilion Township Building Official/Zoning Administrator and Township Administrator and establishing a salary of \$86,197.00 and twenty-five percent of income generated in Building Department over \$25,000.00. To receive three and one half (3.5) weeks paid vacation plus insurance benefits. Position and salary will be effective at the beginning of the pay period following the effective date of the approved change. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

RESOLUTION NO. 10-21

(Continuation of Minutes to Meeting Held 1/20/21)

MOTION BY: C. Trinter, second by R. Dickel to adjourn the regular meeting at 10:47 a.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Hill, yes; Motion Carried.

Ronald L. Dickel
Trustee

Cap Hill
Trustee

Charles T. Trinter
Trustee

Yvonne D. Karses
Township Secretary