

VERMILION TOWNSHIP BOARD OF TRUSTEES***Record of Proceedings
Minutes to Regular Meeting Held 2/6/19***

Meeting was called to order at 7:30 p.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Charles T. Trinter, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

MOTION BY C. Trinter, second by C. Decker to approve minutes to regular meeting held 1/16/19 and dispense with the reading of the minutes. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to accept the Treasurer's Report and Financial Packet dated 2/5/19. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel to approve and pay warrants 23034 through 23075 (5-2019 Adjustment). Warrants totaled \$45,255.61. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

AUDIENCE PARTICIPATION:

No audience participation.

SPEAKERS:

None present.

CORRESPONDENCE:

Letter dated January 23, 2019 from Abby R. Schwanger, Director of Community Health, Erie County Health Department discussing data collection for the 2019 Erie County Community Health Assessment. Health Assessment mailings will begin in early March for adult surveys, and April for youth surveys. The Erie County Health Department will host a partner meeting in the Erie County Health Department Conference Center on Wednesday, February 13, 2019 from 1:30 p.m. to 2:30 p.m.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, reported for January the Zoning Department issued 5 zoning permits with a total fee collection of \$125.00; the Building Department issued 8 permits with a total fee collection of \$1,542.00 and total valuation of work being done at \$149,702.24. Mr. Kurtz gave an update on the snow parking ban. The Road Crew discussed the issue with the management at Redwood Apartments on Wine Street; whereas, the management notified all tenants advising them to not park in the street.

(Continuation of Minutes to Meeting Held 2/6/19)

Mr. Kurtz discussed progress of the new maintenance building. Star Inc. had their electrician temporarily hook up the electric to the heaters so building could be heated, and they could finish their work which includes painting the steel and sealing the concrete floor. The earliest Ohio Edison can hook up electric will be the week of February 11th.

Mr. Kurtz attended the Ohio Township Association (OTA) Conference in Columbus. Mr. Kurtz discussed a class called, "Transitioning Your Volunteer Department to Combination or Career and Making it Work" since the Vermilion Township Fire Department is experiencing this transition. Mr. Kurtz assured the Board, Vermilion Township has done everything that was discussed. The two most important things highlighted were to take your time since it will take several years for a full transition and make sure you have chosen the right Fire Chief which Mr. Kurtz stated the township has done well with both.

Mr. Kurtz discussed the letter, received by David Adkins, Ag Inspection Manager for The Ohio Department of Agriculture, addressing a program offered to property owners and/or local governments with regards to controlling the growing populations of Gypsy Moth. The ODA received application from local residents in the area requesting an aerial treatment to control a growing population of Gypsy Moth. The ODA, after analysis, concluded that a treatment is needed. The ODA, with the USDA, Forest Service, will be conducting a Gypsy Moth Suppression Treatment Project in the target area of Mason Road. Aerial treatment(s) of forested area infested with Gypsy Moth pest will begin in early to mid-May while the pest is in its early caterpillar stages. The plane will fly 50 feet to 100 feet above tree tops to put the first application down and the second application will take place approximately 5 to 7 days after the first application. Even though research shows the products used are not considered harmful to humans or pets, residents with concerns may want to remain indoors during the treatments, but there is no requirement to do so. Information about the Gypsy Moth and the ODA Gypsy Moth Management Program is available on their website www.agri.ohio.gov, click on "Safeguarding Animals & Plants, then click on "Plant Health", and then click on "Gypsy Moth Program". An Open House has been scheduled for the public on Thursday, February 21, 2019, at the St. Matthews Evangelical Lutheran Church, 15617 Mason Rd., Vermilion, OH, from 6:00 pm to 8:00 pm. Notifications will be sent to all residents in the target area.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana report: Fire Runs between 1/16/19 – 1/31/19. EMS – 32; Structure Fire – 1; Good intent – 1; MVA – 1 (goa); YTD: 67 Runs.

811's drivers side leveler has been replaced and functions as it should. 842's right rear turn signal has been replaced. 821's batteries have been replaced. This was an item on the inspection deficiency list from this past year when Finley Fire completed maintenance and inspections of apparatus.

Firefighter received new backboards and straps. There is a minor issue with the boards; however, the vendor is going to make the needed fix.

Warren Fire was on station Monday, February 4, 2019 and conducted Air Pak and facepiece annual maintenance. All air paks were checked out with no issues and three facepieces were repaired.

January 2019 Fire reports are complete and have been submitted to the State.

(Continuation of Minutes to Meeting Held 2/6/19)

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

Trustee Dickel stated a bid date and time was needed for the Poorman Road Drainage Project (Main A Per Plan) and that it needed to be advertised for two weeks. One week in the paper and one week on the website. Trustee Dickel recommended to place advertisement on February 14, 2019 and February 21, 2019 to meet all requirements and have a special meeting on Friday, March 1, 2019 at 8:00 a.m. to open all bids. The bid will be awarded at the next regular scheduled meeting on Wednesday, March 6, 2019. A completion date will be set for October 1, 2019.

MOTION BY R. Dickel, second by C. Decker authorizing to place the South Poorman Road Stormwater Drainage Project (Main A Per Plan) out for bid with a bid opening date of March 1, 2019. Sealed Bids will be accepted until 1:00 p.m. on February 28, 2019 at the Vermilion Township Office Complex located at 1907 State Road in Vermilion, Ohio. All bids will be publicly opened at the Vermilion Township Board of Trustee special meeting on March 1, 2019 at 8:00 a.m. The bid will be awarded at the regular scheduled meeting on Wednesday, March 6, 2019. The projected completion date for the project will be no later than October 1, 2019. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

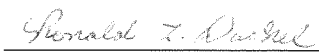
RESOLUTION NO. 3-19

NEW BUSINESS:

Mr. Kurtz discussed implementing a new policy for damaged mailboxes during snow removal. Mr. Kurtz researched other communities/townships regarding what their policies were pertaining to this issue and handed out all information to the Board for their review. He noted that most policies stated the mailbox would be repaired or replaced if it was direct contact with the snow plow.

Trustee Decker shared information from the conference in reference to HB 168 regarding cemeteries which went into effect October 2018. Through the Ohio Department of Commerce, cemeteries need to be registered and all rules and regulations need to be followed.

MOTION BY: R. Dickel, second by C. Trinter to adjourn the regular meeting at 7:48 p.m. with no further business to discuss. Roll Call – C. Decker, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.



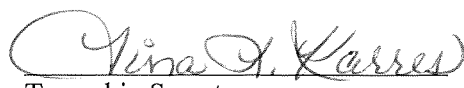
Trustee



Trustee



Trustee



Township Secretary