

VERMILION TOWNSHIP BOARD OF TRUSTEES***Record of Proceedings
Minutes to Regular Meeting Held 11/21/18***

Meeting was called to order at 8:00 a.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Tina L. Karres, Township Secretary.

Absent: Frank R. Triana, Vermilion Township Fire Chief.

MOTION BY C. Decker, second by R. Dickel to approve minutes to regular meeting held 11/7/18 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Decker to accept the Treasurer's Report and Financial Packet dated 11/20/18. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to approve and pay warrants 22749 through 22845 (49-2018 Adjustment). Warrants totaled \$60,545.01. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

ROAD DEPARTMENT:

Steve Young, Road Foreman, reported on the following: Road mowing has been completed and they are going to begin trimming weather permitting. The two plow trucks have been serviced and are ready to go. On Coen Road, between the tracks and Kneisel Road, the banks of ditch are starting to fall off on roadside and back side and may need to be filled in. Mr. Young asked about getting quotes for the connector building (the old building to the new building). He inquired about the projected date of when the Poorman Road Tile Project was going to be started. Mr. Kurtz responded that he was going to be getting quotes for the connector office building right after the first of the year, so they can get started right after the weather breaks. Trustee Dickel stated, regarding the South Poorman Ditch Project, there will be a meeting with the county on December 13, 2018 and a resolution will be required to begin that project. An estimate can then be acquired. The Board agreed that was a project that needed to be completed in 2019.

AUDIENCE PARTICIPATION:

No audience participation.

SPEAKERS:

None present.

(Continuation of Minutes to Meeting Held 11/21/18)

CORRESPONDENCE:

Letter dated November 13, 2018 from John D. Farschman, P.E., P.S., Erie County Engineer, Office of Erie County Engineer with a reminder to attend their annual meeting, as required by Ohio Revised Code section 5543.06, on Thursday, December 13th at 2:30 p.m. in the Kitchen (Basement) of the Erie County Services Center in Sandusky. They will address construction and maintenance to our roads, bridges, and storm drainage in Erie County.

Memo received November 19, 2018 from Vermilion Chamber of Commerce extending an invitation to attend the Vermilion Chamber Party at Vermilion Boat Club, 5416 Liberty Avenue, on Monday, December 3rd from 5:30 to 7:00 p.m. RSVP is requested.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, informed the Board there was going to be a Board of Zoning Appeals hearing on Tuesday, December 4, 2018 at 7:00 p.m. at the Vermilion Township Office Complex located at 1907 State Road in Vermilion. This is for an appeal and a request for variance on the property owned by April Urban and Denise Doyle located at 11300 Lake Road in Vermilion. This is a request to convert the existing barn into a dwelling. There was a bit of a debate between the property owner and Mr. Kurtz over the existing barn, regarding being informed from multiple sources over the years that this had already been converted it into a living dwelling unit without obtaining the required permits and inspections. Mr. Kurtz discovered this after the septic system was being replaced and contacted the Erie County Health Department regarding this issue. The Erie County Health Department confirmed that there was a replacement system being installed and increased the size to accommodate 2 more additional bedrooms in the barn. There was no confirmation that the unit had been lived in previously.

Mr. Kurtz reported there were 40 high grass violations in 2018. The township mowed three different properties for a total of ten times. Three hundred dollars (\$300.00) was paid directly to the township and one thousand, six-hundred fifty (\$1,650.00) was certified to taxes.

Mr. Kurtz gave update on the Fish & Game lawsuit. The township had been previously dismissed. On November 6, 2018 the Plaintiff's filed a first amendment complaint. The township attorneys reviewed the amended complaint and stated it was exactly the same as the original complaint and therefore, said there is nothing the township should do since it was already dismissed once and there was nothing in the amended complaint that is different. The township has since then received a summons on the amended complaint which means the township has to file an answer. This has been forwarded to the township attorneys and they will respond with an answer to the amended complaint. Mr. Kurtz will update the Board as needed.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana report: Fire Runs between 11/1/18 – 11/20/18. EMS Runs – 24; Residential (stove fire) – 1; MVC – 2; Residential (chimney fire) – 1; Open Burn – 2; YTD: 441 Runs.

FF's Association Christmas Dinner will be Sunday, December 2, 2018 at the VFW on Poorman Road.

Finley Fire has ordered exhaust system for 842 and will install upon arrival.

(Continuation of Minutes to Meeting Held 11/21/18)

The Chief purchased a second Jet Pak to be installed in 811. There is already a computer for this truck. This allows the department to reduce radio traffic through Alert. They can push button "In Route, On Scene, To the Hospital, In-Service and Home". All information is logged into the system reducing dispatchers load. The two big things are the radio traffic to and from dispatch and reduction in work load.

The Chief wished everyone a "Happy Thanksgiving".

Brian P. Savage, Agent of Record, Waypoint Benefit Solutions was called remotely by Fiscal Officer, Brenda Zsebik, to give updates and guidance and answer any questions the Board had regarding health insurance coverage for township employees. Mr. Savage recommended moving forward with the Anthem quote and getting all paperwork completed and submitted with the assumption that Medical Mutual is not going to be competitive. The option with Medical Mutual will continue to be monitored. Dental and Vision plans were discussed, and all paperwork needs to be completed and submitted. Mr. Savage will also follow-up with chamber membership eligibility. HRA paperwork will be completed as well. The life & accident plan for the firefighters have already been transitioned over.

MOTION BY C. Trinter, second by C. Decker authorizing to accept the recommendation of Brian Savage from Waypoint Benefit Solutions for the purchase of the Anthem SOCA MEWA Proposed Health Option Plan for township employees.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel authorizing the purchase of Health, Dental and Vision Insurance through Waypoint Benefit Solutions and adopt the Anthem SOCA MEWA Proposed Health Option Plan effective January 1, 2019 until December 31, 2019.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

RESOLUTION NO. 64-18

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

MOTION BY R. Dickel, second by C. Decker authorizing the appointment of Mr. Dave Schmidt, Mr. Jason Zsebik, and Mr. David Wilken, as temporary help part-time snow plow operators at \$16.00 per hour for the Road Department.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

RESOLUTION NO. 65-18

NEW BUSINESS:

MOTION BY C. Trinter, second by R. Dickel to enter into the Annual Maintenance Agreement with Sterling PC Maintenance Solutions for the Vermilion Township Website (www.vermiliontownship.com) at a cost of \$500 per year from December 1, 2018 through November 30, 2019. This includes hosting, software and security.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

RESOLUTION NO. 66-18

(Continuation of Minutes to Meeting Held 11/21/18)

Trustee Trinter informed the Board a notice was received from the Ohio Division of Liquor Control stating that all permits to sell alcoholic beverages in the township will be up for renewal in February 2019 and asked the Board if they had any objections to the renewals. The Board agreed there were no objections at this time regarding liquor license renewals.

MOTION BY: C. Trinter, second by R. Dickel to adjourn the regular meeting at 8:37 a.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.



Trustee



Trustee



Trustee



Township Secretary