

VERMILION TOWNSHIP BOARD OF TRUSTEES***Record of Proceedings
Minutes to Regular Meeting Held 7/3/19***

Meeting was called to order at 7:30 p.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Ronald L. Dickel, Trustee; Charles T. Trinter, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

Absent: Christopher R. Decker, Trustee.

MOTION BY C. Trinter, second by R. Dickel to approve minutes to regular meeting held 6/19/19 and dispense with the reading of the minutes. Roll Call – C. Decker, absent; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel to accept the Treasurer's Report and Financial Packet dated 7/2/19. Roll Call – C. Decker, absent; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel to approve and pay warrants 23502 through 23539. Warrants totaled \$33,628.98. Roll Call – C. Decker, absent; R. Dickel, yes; C. Trinter, yes; Motion Carried.

AUDIENCE PARTICIPATION:

No audience participation.

SPEAKERS:

None present.

CORRESPONDENCE:

No correspondence.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz, reported for June the Zoning Department issued 3 zoning permits and 1 lot split with a total fee collection of \$693.60; the Building Department issued 22 permits with a total fee collection of \$3,300.75 and total valuation of work being done at \$617,609.00.

Mr. Kurtz gave update on township garage. He explained that the contractor would like to postpone replacing the roof on the older part of the township garage until August due to the rainy spring which has put them behind. Mr. Kurtz didn't see a problem with scheduling the roof replacement for August.

(Continuation of Minutes to Meeting Held 7/3/19)

VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana's report: Fire Runs between 6/19/19 – 6/30/19. EMS – 22; Fuel Spill -1; MVC – 1; Open Burn – 2; YTD: 349 Runs.

Run reports for June 2019 have been completed and submitted to the State.

Truck reports are in. Tanker 831 has no issues. Rescue 842 has no issues. Engine 821, transfer case needs additional maintenance. Engine 822 rebuilt the primer pump – completed.

On July 3, 2019, the department took possession of Squad 813 from Pfund Superior. An in-service was performed with personnel and the truck is in service.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

Chief Triana welcomed the Board to go through and inspect the new ambulance after the meeting.

Mr. Kurtz stated he had been trying to get quotes for the office restroom addition and discussed the quotes. The first quote for \$12,865.00 included digging and pouring the footers, putting the foundation in and pouring the concrete floor (including 2 bollards if needed). This does not include plumbing. The second quote was to pour the concrete floor (did not quote to pour foundation) at a cost of \$5,000.00. Mr. Kurtz also obtained two quotes for the exterior concrete work. The original quote was for \$13,250.00. Additional concrete was then added for a quote of \$21,750.00. This included running the concrete from the building to the edge of road with a dip in it for drainage and the second quote was for \$25,650.00. The Board decided to table until next regular meeting.

Trustee Dickel gave update on South Poorman Road Drainage Project. He stated that south Poorman Road has been patched and the last thing that needs to be completed is landscaping, seeding and putting the fence back up.

Trustee Trinter stated he received a call from Berlin Township Trustee, John Zarvis, regarding the two trees that were leaning on lines on south Frailey Road near the Berlin Township line. Trustee Zarvis explained that a resident contacted him regarding these trees and after his inspection, he concluded it was Vermilion Township's responsibility. Trustee Trinter explained that the township was aware of the issue and is in the process of taking care of the trees. Mr. Kurtz stated they were in the process of obtaining quotes to take the trees down.

MOTION BY C. Trinter, second by R. Dickel accepting the proposal from Hylant Administrative Services for Property Insurance through the Ohio Plan from July 29, 2019 through July 29, 2020 at a premium cost of \$14,313.00. Roll Call – C. Decker, absent; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 27-19

(Continuation of Minutes to Meeting Held 7/3/19)

NEW BUSINESS:

Chief Triana reported 812 was taken out of service and will be taken to Liberty Ford to replace the front tires and have general maintenance performed on Monday, July 8, 2019. 812 will be located at Station 2 from now on. The patient compartment air conditioner has gone out on 811 and the Chief is working with Fallsway out of Akron and Norwalk Truck to determine where to send for repair.

Letter dated July 3, 2019 from Laraine Bailey, Secretary, Vermilion Township Board of Zoning Appeals notifying the Board that Mr. David Schmidt has resigned from the Board of Zoning Appeals and they are recommending Mr. Michael Verbiar to serve as new Board of Zoning Appeals member. His five (5) year term will expire on December 31, 2023.

MOTION BY C. Trinter, second by R. Dickel authorizing the appointment of Mr. Michael Verbiar as member (alternate) of the Vermilion Township Board of Zoning Appeals for a five (5) year term to expire on December 31, 2023. Roll Call – C. Decker, absent; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 28-19

MOTION BY R. Dickel, second by C. Trinter authorizing Vermilion Township to participate in the State of Ohio Cooperative Purchasing Program from September 1, 2019 through September 1, 2020 at a membership fee of \$100.00. Roll Call – C. Decker, absent; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 29-19

MOTION BY C. Trinter, second by R. Dickel authorizing to replace Vermilion Township's Employee Handbook, Article XIV Credit Card Policies to comply with the newly adopted HB 312. (See Exhibits A, B, C, D, E). Roll Call – C. Decker, absent; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 30-19

Mrs. Zsebik, Fiscal Officer requested a motion to set up the 2020 Budget Hearing to be held on Wednesday, July 17, 2019 at 7:45 a.m.

MOTION BY R. Dickel, second by C. Trinter to hold a Public Hearing for the 2020 Budget on Wednesday, July 17, 2019 at 7:45 a.m. Roll Call – C. Decker, absent; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Trustee Trinter attended the Board of Zoning Appeals meeting held last week at the township office complex. The meeting was held in the bay area of the fire station due to a high attendance. Trustee Trinter had a few recommendations. He felt there should be a sound system used that allows all statements to be heard clearly and also recommended that the Board Members have more training. The Board Members did not present a real professional appearance in the way they handled the hearing. Mr. Kurtz stated there are opportunities for training to get a better grasp on what their duties are and how to run an effective meeting. Mr. Kurtz stated a podium was added for residents who wished to speak which aided in keeping the meeting more orderly. Trustee Dickel stated the township does own a speaker system and that at the last meeting held in the bay, a speaker was placed on the wall.

(Continuation of Minutes to Meeting Held 7/3/19)

MOTION BY: R. Dickel, second by C. Trinter to adjourn the regular meeting at 7:52 p.m. with no further business to discuss. Roll Call – C. Decker, absent; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Ronald T. Dickel
Trustee

Chris Decker
Trustee

Charles T. Trinter
Trustee

Vina A. Karres
Township Secretary