

VERMILION TOWNSHIP BOARD OF TRUSTEES

Record of Proceedings
Minutes to Regular Meeting Held 9/1/21

Meeting was called to order at 7:30 p.m. by Chairman Ronald L. Dickel.

Pledge of Allegiance.

Present: Ronald L. Dickel, Trustee; Carl E. Hill, Trustee; Charles T. Trinter, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Baker, Building Official/Zoning Inspector; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

MOTION BY C. Trinter, second by C. Hill to approve minutes to regular meeting held 8/18/21 and dispense with the reading of the minutes. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Hill, second by C. Trinter to accept the Treasurer's Report and Financial Packet dated 9/1/21. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

MOTION BY C. Trinter, second by R. Dickel to approve and pay warrants 25361 through 25375 (25147 adjustments) and payment vouchers 406-2021, 407-2021, 408-2021, 409-2021, 410-2021, 411-2021, 412-2021, 413-2021, 414-2021, 415-2021, 416-2021, 417-2021, 418-2021, 419-2021, 420-2021, 421-2021, 423-2021, 424-2021, 425-2021, 426-2021, 427-2021, 429-2021, 430-2021, 431-2021. Warrants and payment vouchers totaled \$25,873.34. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

AUDIENCE PARTICIPATION:

Malcolm William, resident, asked if the township applied for the American Rescue Plan (ARP) funding for townships. The Board stated the township did apply for the funding. The Fiscal Officer noted that it has already been approved and half of the money would be received in ten to fifteen days and the other portion will be received when they disburse the second funding.

Mr. Joe Baxter, resident, brought up a concern regarding the closing of railroad tracks and lack of information about the dates they will be closed. Mr. Baxter contacted the railroad which met all of the county's requirements for permits but felt the township should be notified earlier regarding railroad closings. Fire Chief Triana stated he normally gets notified the morning of the closing. Mr. Baxter also brought up a drainage issue regarding the drainage ditch on the west side of Coen Road. Mr. Baxter noted that the weather seems to be changing and when there is rain, it seems to be inches in minutes and, therefore, determined it didn't seem to be a fall issue rather a volume issue. Basements are flooding and it has become a big problem and a recurrent issue. Trustee Dickel stated the tiles had been put in years ago and a solution would be to upgrade the tiles and dig the ditches deeper. He agreed there was enough fall, but it was a matter of how the tiles were put in years ago. The Board mentioned possibly using the American Rescue Plan funding for upgrading the stormwater system. Fiscal Officer Zsebik stated stormwater upgrades may qualify for an eligible expense and they could work with the prosecutor to determine if this upgrade would qualify. The Board agreed to look at this issue and see if stormwater infrastructure would be an eligible use for the American Rescue Plan Act funding.

SPEAKERS:

None present.

(Continuation of Minutes to Meeting Held 9/1/21)

CORRESPONDENCE:

No correspondence.

BUILDING OFFICIAL/ZONING INSPECTOR:

Building Official/Zoning Inspector, Robert Baker, reported for August the Zoning Department issued 9 zoning permits with a total fee collection of \$830.80; the Building Department issued 19 permits with a total fee collection of \$4,250.00 and total valuation of work being done at \$642,294.40.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana's report: Fire Runs between 8/1/21 – 8/31/21. EMS – 62; MVC – 2 (w/injury); MVC – 1 (w/o injury); Power lines down – 1; Residential fire alarm – 2; Possible vehicle fire – 1; YTD: 533 Runs.

July fire reports are complete and have been submitted to the State. Worked with University Hospital's IT personnel for this submittal. The Chief will work with University Hospital's IT people again for submittal of August reports this Thursday or Friday. No issues with this part of the software.

Firefighters are doing some minor maintenance to various trucks (latches stuck, repair of one of the air horns and a few marker lights).

Sutphen will be here this Thursday and Friday for oil changes and repair the master drain on 831 and the low air alarm on 821.

Firefighters Association Spaghetti Dinner, September 11th at the fire station. Many donated items to be raffled off during the event. Starts at 4 p.m. and ends at 7 p.m.

The Chief asked the Board to go into Executive Session to discuss personnel hiring.

NORTHERN OHIO RURAL WATER REPRESENTATIVE:

None present.

OLD BUSINESS:

MOTION BY C. Hill, second by R. Dickel authorizing to list Cuddeback Cemetery in the National Registry if criteria is met. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried. Fiscal Officer Zsebik asked if there was paperwork to be filled out and sent in. Trustee Hill stated he was relaying information verbally but there was paperwork that needed to be filled out. Trustee Hill said he would send information via email and would send it to Fiscal Officer as well.

Trustee Dickel indicated the Ashmont Road Culvert Project would begin installation on September 7, 2021, through approximately October 31, 2021. Ashmont Road will be closed (sign has been posted). Trustee Dickel added they have through the end of October to finish the project but didn't feel it was going to take that long. Fall Clean-Up will be held on Saturday, September 11, 2021, from 7:30 a.m. to 3:30 p.m. at 7325 Barnes Road.

(Continuation of Minutes to Meeting Held 9/1/21)

NEW BUSINESS:

Mr. Baker, Building Official/Zoning Inspector discussed with Chief Triana location (Bay 1) to wash the township vehicle.

MOTION BY C.Hill to change handbook policy 7.8 regarding sick leave, "Immediate notification must be given to all Trustees", rather than a Trustee and 7.8.3 "Employees seeking to use sick leave should call all supervisors", rather than a supervisor. Motion failed due to lack of a second.

MOTION BY R. Dickel, second by C. Hill accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the county auditor for the fiscal year commencing on January 1, 2022. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 42-21

MOTION BY R. Dickel, second by C. Trinter accepting the official certificate of estimated resources for the fiscal year beginning January 1, 2022, provided by the Erie County Auditor's Office. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

RESOLUTION NO. 43-21

MOTION BY R. Dickel, second by C. Trinter to go into Executive Session at 7:58 p.m. for the Fire Chief to discuss personnel matters employment. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Trustee Dickel adjourned from Executive Session and returned to regular session at 8:35 p.m.

MOTION BY R. Dickel, second by C. Trinter to go into Executive Session at 8:36 p.m. for personnel matters employment. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Trustee Dickel adjourned from Executive Session and returned to regular session at 9:14 p.m.

MOTION BY: R. Dickel, second by C. Trinter to adjourn the regular meeting at 9:15 p.m. with no further business to discuss. Roll Call – C. Hill, yes; R. Dickel, yes; C. Trinter, yes; Motion Carried.

Ronald L. Dickel

Trustee

Trustee

Charles T. Trinter

Trustee

Vina G. Kasser
Township Secretary