

**VERMILION TOWNSHIP BOARD OF TRUSTEES**

*Record of Proceedings  
Minutes to Regular Meeting Held 5/16/18*

Meeting was called to order at 8:00 a.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Robert Kurtz, Building Official/Zoning Administrator; Tina L. Karres, Township Secretary.  
Absent: Brenda J. Zsebik, Fiscal Officer; Frank R. Triana, Vermilion Township Fire Chief.

MOTION BY C. Decker, second by R. Dickel to approve minutes to regular meeting held 5/2/18 and "Special" meeting held 5/10/18 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Decker to accept the Treasurer's Report and Financial Packet dated 5/15/18. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to approve and pay warrants 22268 through 22300. Warrants totaled \$59,095.93. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Chairman, Charles T. Trinter, opened the sealed offers for the 1960 Massey Ferguson Tractor and read aloud the offer amounts as follows:

- |                         |            |                            |
|-------------------------|------------|----------------------------|
| 1) David Burmeister     | \$2,715.00 |                            |
| 2) Bob Frimel           | \$3,678.00 |                            |
| 3) Ernie Zsebik         | \$2,626.00 |                            |
| 4) Gerald Friesenhengst | \$ 509.00  | (Did not meet minimum bid) |
| 5) Gary Clevidence      | \$2,551.00 |                            |

MOTION BY C. Trinter, second by R. Dickel to accept the highest offer of \$3,678.00 and award the bid to Bob Frimel for the 1960 Massey Ferguson Tractor 35 "As Is."

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 28-18**

**ROAD DEPARTMENT:**

Steve Young, Road Foreman, reported on the following: Five (5) Trash Bins, two (2) Scrap Bins were filled on Spring Clean-up. There were approximately 500-600 tires which will be taken to the landfill to allow the township to receive the tire grant. After amount has been reached for tire grant, if there are any left, they would be scheduled to be picked up by Harris & Associates due to a lower fee. Mr. Young recommended limiting tires in the future; Berming has been started. Discussed possibly purchasing a belt bermer since it would be faster; Possibly selling the 450 truck (1 ton) and purchasing a small front end loader (John Deere 324) with skid steer attachments. Trustee Dickel recommended keeping the 450 truck for crack sealing and agreed it would be beneficial to consider purchasing a front-end loader. He recommended the Road Department make a list of equipment that needs to be replaced in order of importance then funds can then be allocated to allow equipment to be

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replaced on a schedule; They will be enclosing the ditch (approximately 40 feet) in front of the state garage due to it falling in from all the state trucks going in and out.

AUDIENCE PARTICIPATION:

No audience participation.

SPEAKERS:

None present.

CORRESPONDENCE:

Citizen Advisory dated May 10, 2018 from the Ohio Environmental Protection Agency. Ohio EPA will host a public meeting on Thursday, May 24, 2018 about a proposed wastewater discharge permit for the Sandusky Dock Corp. The meeting will be held at Sandusky City Commission's first floor meeting room, 222 Meigs St., in Sandusky. An information session begins at 6 p.m. with a hearing immediately following during which the public can submit comments on the record about the proposed permit.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

Building Official/Zoning Administrator, Robert Kurtz stated a reminder to residents to please make sure their lawns are mowed.

The contract documents for the new building have been completed by Star Builders and a pre-construction meeting will be held next week.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Assistant Chief B. Kurtz read Chief F. Triana's report: Fire Runs between 5/1/18 - 5/15/18. EMS Assist - 10; MVA - 3; CO Alarm - 1; YTD: 171 Runs.

EMS Update. The department is moving forward with the billing company. University Hospitals will be bringing out EMS supplies that were on their purchase list and two modems, one for each Lifepak 15. This will allow the department to transmit cardiac strips to the Emergency Room (ER) for review and consult prior to arrival at ER, as well as, further direction from the ER Staff is so desired. Staff continues to work on punch list items for the startup of transporting.

Firefighters completed spring clean-up of the station on May 7<sup>th</sup>.

Trainings are going well in both EMS and fire disciplines. This week's training was on drafting water and maintaining flow of 250 gpm and drivers training.

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**NORTHERN OHIO RURAL WATER REPRESENTATIVE:**

None present.

**OLD BUSINESS:**

Mr. Kurtz stated there were four potential candidates for the Road Department summer help positions and recommended adjourning into Executive Session to discuss personnel employment.

**NEW BUSINESS:**

Mr. Kurtz reported on memo dated May 9, 2018 from John D. Farschman, P.E., P.S., Office of Erie County Engineer, regarding the Salt Bid for 2019 Calendar Year asking if the township desires to be included in the overall bid for rock salt. Mr. Kurtz asked for a motion to request zero tons since the township participates in ODOT.

MOTION BY C. Trinter, second by C. Decker requesting zero (0) tons to be purchased through the county for the 2019 season. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried. The township purchases salt under the state purchasing program.

MOTION BY C. Trinter, second by R. Dickel to enter into a maintenance agreement with VASU Communications Inc. for radio service for the Vermilion Township Fire Department's communication equipment from April 1, 2018 through March 31, 2019 at a cost of \$3,785.25 (a 5% discount for annual payments will be applied) for the year. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 29-18**

MOTION BY C. Trinter, second by R. Dickel to renew the annual one-half page ad in full color listing motels and cabins in Vermilion Township for the 2018 "Visit Vermilion" tour guide at a cost of \$550.00. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, abstain; Motion Carried.

**RESOLUTION NO. 30-18**

MOTION BY C. Trinter, second by C. Decker to move into Executive Session at 8:32 a.m. for personnel employment for the Road Department summer help. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Trustee Trinter called the meeting back to order at 8:45 a.m.

MOTION BY R. Dickel, second by C. Decker authorizing appointment of Matthew Riley, David Vaughn III, Reena Lambert, and Emillia Morales as temporary help and part-time laborers for the Road Department. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried. Employees will start work on Tuesday, May 29, 2018.

**RESOLUTION NO. 31-18**

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MOTION BY: C. Trinter, second by R. Dickel to adjourn the regular meeting at 8:52 a.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

Charles T. Trinter  
Trustee

Ronald L. Dickel  
Trustee

Chris Decker  
Trustee

Vina A. Kassel  
Township Secretary