

## RECORD OF PROCEEDINGS

Minutes of the Vermilion Township Board of Trustees' Regular Meeting

Held Wednesday March 1st, 2023

The meeting was called to order by President Rodger Scott.

The Pledge of Allegiance was given.

The roll call resulted as follows: Mr. Carl Hill & Mr. Rodger Scott were present.

Hill made a motion to approve the minutes from the February 1st, 2023 Trustee's Meeting. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230301-01**

Scott made a motion to approve the treasury reports. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230301-02**

Ninety-nine bills/warrants totaling \$94,022.96 were submitted for payment (see attached). Hill made a motion to approve the warrants. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230301-03**

Erie County Sheriff Paul Sigsworth spoke about Project Lifesaver for residents with cognitive disabilities.

Vermilion Township Fire Chief Frank Triana reported 59 runs in January & 49 runs in February. January & February reports are complete & submitted to the state. The dispatch office is getting much needed updates courtesy of the Firefighters Association. Forty Breathing-Air Cylinders (SCBA) have been removed from service due to age and National Fire Protection Association requirements. Triana asked for approval to replace 20 cylinders. Bullet-proof vests are in service. Grants have been sent to the Department of Homeland Security & FEMA-GO (SCBA tanks, new ambulance & replacement of old portable/mobile radios); also to the Ohio Department of Public Safety for EMS equipment reimbursement. Triana asked for approval to contact Atlantic Emergency Solutions for maintenance on the fire engines, tanker & rescue vehicles. Triana thanked L&M towing for donating vehicles to burn in car fire training.

Vermilion Township Zoning Inspector Pete Fisher issued 3 permits (porch addition, accessory structure & fence) with a valuation of \$38,500.00. Fisher reported Vermilion Township Board of Zoning Appeals member Frank Cottos has resigned per ORC 519.13, due to moving out of the township. Fisher recommended Nicole Kastanis fill out the remainder of the term. Scott made a motion for Nicole Kastanis to fill the seat with the term ending December 31<sup>st</sup>, 2025. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230301-04**

Vermilion Township Fiscal Officer Stephanie Johnson reported when performing the Ohio Bureau of Workers Compensation annual True-Up report, employee codes entered by previous staff were incorrect. Johnson contacted the OBWC to clarify. OBWC sent an auditor who confirmed. Codes were corrected & the township will be receiving a \$20,164.00 refund.

Vermilion Township Road Crew Foreman Steve Young reported on roads to be repaired or striped in 2023. Young recommended to have "Mill & Fill" on Chardonnay & Wine Streets and road striping (see

attached list of roads) through the Erie County Engineer. Hickory Drive, Sassafras Drive East and Colonial Court could have “micro-surfacing” through the county or “Liquid Road” through Buck Paving (the only company in the area to do this procedure). Young recommended “Liquid Road”. For sidewalk repair on Chardonay Street, Young recommended A-1 Concrete Leveling. A contractor has been found to recycle to old tires collected during the township spring clean-up days. Salt use is down, no plans to buy more for 2023. Ditch cleaning continues. Hill made a motion to approve the Erie County repair estimate of “Mill & Fill” for Chardonay Street & Wine Street at \$138,652.50. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230301-05** Scott made a motion to approve the Buck Paving repair of “Liquid Road” for Hickory Drive, Sassafras Drive East & Colonial Court at \$24,930.19. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230301-06** Scott made a motion to have Erie County do the road striping at \$7189.60 (see attached list of roads). Hill seconded the motion. Hill & Scott voted to accept the motion. **20230301-07** Scott made a motion to have A-1 Concrete Leveling repair the sidewalks on Chardonay Street for \$2,480.00. Hill seconded the motion. Hill & Scott voted to accept the motion. **22030301-08**

Northern Ohio Rural Water Township Representative Larry Deem reported that in 2022 eight miles of pipe were installed. 162 connections were made for a total of system total of 13,068 connections. A main-line extension on Baumhart Road from Middle Ridge Road to Mason/North Ridge Road has gotten approval & work will go out for bid soon. NORW hydrants are not flushed on a regular schedule, but on an as-needed basis. Triana noted that NORW hydrants do not have proper flow for fire use, only for home use. If needed, the fire department will set up a portable pond, draw from hydrant to pond, from pond to tanker. Triana added all-red hydrants are NORW, while hydrants that are red with a white top are county.

Hill noted Cuddeback Cemetery stone work by Cowboy Rocks is complete. Haber Road culvert & water line need work. The township & the City of Vermilion share Haber Road, the trustees will ask the city to share the cost of the culvert. The water line belongs to the city. The Coen Road Ditch Project Phase 1 was completed 10 years ago. Vermilion Township was awarded \$200,000.00 for the Erie County Commissioners Infrastructure Funding to complete the project. Ditches will be converted to culverts on Coen Road from Kneisel Road north to Lake Road. Hill thanked Erie County Commissioners Pat Shenigo, Matt Old & Steve Shoffner, along with the Erie County Administrator Hank Solowiej for their help facilitating. Hill stated 2 bids were received for the project: Adam Dalton Construction for \$268,000.00 & N&M Construction for \$368,000.00. Hill made a motion to have Adam Dalton Construction perform the Coen Road Ditch to Culvert Conversion Project at \$268,000.00. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230301-09** Hill made a motion to the have RKS Power Solutions install a Generac generator at the road crew garage for \$23,384.00. Scott seconded the motion. The Motion was table to discuss other options.

Scott made a motion to have one Vermilion Township Board of Trustees’ Regular Meeting a month, on the 1<sup>st</sup> Wednesday of the month, time to stay at 6:30pm. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230301-10**

Hill made a motion to purchase 20 Breathing Air Cylinders (SCBA) for the fire department at a cost of \$20,200.00 from Atlantic Emergency Solutions. Scott seconded the motion. Hill & Scott voted to accept the motion. **20230301-11** Hill made a motion for Atlantic Emergency Solutions to perform maintenance

(chassis service, pump service & pump testing) on a fire engine, tanker & rescue squad for \$8814.64. Scott seconded the motion. Hill & Scott voted to accept the motion **20230301-12**

President Scott opened the floor to residents.

Scott made a motion to go into Executive Session at 7:44pm for ORC 121.22 G-1 Personnel Matters. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230301-13**

Scott made a motion to adjourn from Executive Session & return to Regular Session at 8:00pm. Hill seconded the motion. Hill & Scott voted to accept the motion. **20230301-14**

Vermilion Township Trustee Ron Dickel resigned from his position on 2/14/2023. Erie County Prosecutor Charles Bennett explained the parameters for appointing a new trustee to fill the seat. Scott announced the person chosen to fill the vacated trustee seat until 12/31/2023 will be Robert Kurtz.

Scott made a motion to adjourn at 8:02pm. Hill seconded the motion. Hill & Scott voted to accept he motion.