

**VERMILION TOWNSHIP BOARD OF TRUSTEES*****Record of Proceedings  
Minutes to Regular Meeting Held 1/3/18***

Meeting was called to order at 7:30 p.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Brenda J. Zsebik, Fiscal Officer; Robert Kurtz, Building Official/Zoning Administrator; Frank R. Triana, Vermilion Township Fire Chief; Tina L. Karres, Township Secretary.

MOTION BY C. Decker, second by R. Dickel to approve minutes to regular meeting held 12/20/17 and special "End of the Year" meeting held 12/27/17 and dispense with the reading of the minutes. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Decker to accept the Treasurer's Report and Financial Packet dated 1/2/18. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to approve and pay warrants 21987 through 22014 (54-2017 Adjustment). Warrants totaled \$44,804.98. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**AUDIENCE PARTICIPATION:**

Resident voiced concern with the lights at Pat O'Brien Chevrolet located on State Route 60. The resident stated that he was told, prior to completion of the building, the lights were going to be throttled down after hours to a security level which he feels is not happening. Mr. Kurtz has been following up with Mr. Tim King, ERPC to see what had previously been discussed and the Erie County Prosecutor's Office. He will continue to follow-up this issue with Pat O'Brien Chevrolet as well.

**SPEAKERS:**

Mr. Doug Smith, Account Manager at IAP-Government Services Group, was in attendance to discuss their full-service construction management, design/build, and general contracting firm to provide assistance in a variety of government projects. The State of Ohio created this program about two years ago to give local governments more flexibility with how projects are handled. They won the state bid which is good through the year 2024. Mr. Kurtz scheduled a meeting with Mr. Smith to further discuss the program.

**CORRESPONDENCE:**

Letter dated December 21, 2017 from Thomas J. Serenko, Division Chief & State Geologist, Ohio Department of Natural Resources regarding notification of 2018 preliminary coastal erosion area mapping.

(Continuation of Minutes to Meeting Held 1/3/18)

**BUILDING OFFICIAL/ZONING ADMINISTRATOR:**

Building Official/Zoning Administrator, Robert Kurtz, reported for December the Zoning Department issued 1 lot split (\$25.00) for a total fee collection of \$25.00; the Building Department issued 3 permits with a total fee collection of \$410.00 and total valuation of work being done at \$22,250.00.

The 2017 Year End Building Report: 208 Building Inspections of which 136 were approved, 37 conditionally approved and 35 not approved; 42 No permit inspections performed; \$550.00 collected in re-inspection fees; 46 violations/property maintenance inspections; 49 high grass inspections; township road crew mowed 3 different properties a total of ten times. Mowing fees totaled \$1,350.00 (\$1,050.00 certified in taxes for parcels and \$300.00 fee paid by property owner).

**VERMILION TOWNSHIP FIRE DEPARTMENT:**

Chief F. Triana report: Fire Runs between 12/20/17 - 12/31/17. EMS Assist – 12; MVA – 1; Public Assist -1; M/A Vermilion (fire) – 1; Commercial Fire Alarm – 1; YTD: 492 Runs.

Engine 821 cord reel, wiring and light fixture change out has been completed.

December fire reports are complete and have been submitted to the State.

All air packs will receive annual bench testing on January 9, 2018.

Reminder to call the Fire Indemnity Board Meeting into session to take care of 2017 year end business.

**NORTHERN OHIO RURAL WATER REPRESENTATIVE:**

None present.

**OLD BUSINESS:**

No old business.

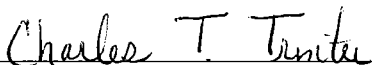
**NEW BUSINESS:**

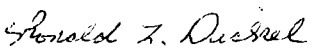
Trustee Dickel informed the Board that Mr. Tim Lloyd, P.E. from the Erie County Engineers Office did inspect some of the roads regarding the tar and chip issue and stated the bond was good until October 2018. They are going to keep on eye on the roads at issue. Mr. Kurtz stated there was something wrong with their emulsion, or it was too cold, or the stone was dirty. Trustee Dickel agreed there was something wrong. Trustee Trinter asked if roads could be redone since the bond is good until October 2018. Trustee Dickel replied they had come back a previous year to make repairs. The Board agreed to keep an eye on the situation.


(Continuation of Minutes to Meeting Held 1/3/18)


Trustee Trinter announced Erie Regional Planning Commission is looking for any buildings that need to be demolished particularly industrial or commercial sites. A group, through the Erie County Land Bank, is gathering information for potential grant seeking from the federal government for the infrastructure program.

MOTION BY: C. Trinter, second by R. Dickel to adjourn the regular meeting at 8:17 p.m. with no further business to discuss. Roll Call – C. Trinter, yes; C. Decker, yes; R. Dickel, yes; Motion Carried.

  
Trustee

  
Trustee

  
Trustee

  
Township Secretary