

**VERMILION TOWNSHIP BOARD OF TRUSTEES*****Record of Proceedings  
Minutes to Regular Meeting Held 9/19/18***

Meeting was called to order at 8:00 a.m. by Chairman Charles T. Trinter.

Pledge of Allegiance.

Present: Charles T. Trinter, Trustee; Ronald L. Dickel, Trustee; Christopher R. Decker, Trustee; Robert Kurtz, Building Official/Zoning Administrator; Tina L. Karres, Township Secretary.  
Absent: Brenda J. Zsebik, Fiscal Officer; Frank R. Triana, Vermilion Township Fire Chief.

MOTION BY C. Decker, second by R. Dickel to approve minutes as read to regular meeting held 9/5/18 and dispense with the reading of the minutes. (Correction to start time of meeting from 8:00 a.m. to 7:30 p.m.). Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY R. Dickel, second by C. Decker to accept the Treasurer's Report and Financial Packet dated 9/18/18. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

MOTION BY C. Decker, second by C. Trinter to approve and pay warrants 22559 through 22609. Warrants totaled \$79,662.28. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**ROAD DEPARTMENT:**

Steve Young, Road Foreman, reported on the following: There are a couple of dead trees that need to be taken down by the underpass on Barnes Road. Mr. Kurtz will follow-up and get estimates for tree removal and asked road crew to mark the trees that need to be removed on Barnes Road; Fall Clean-up – approximately 350 tires were collected; Mr. Lalonde stated the bermmer has been installed with no issues and is working great, proving to be a big-time saver. Coen Road and Kneisel Road have been finished. Trustee Trinter asked about the progress on the new building and discussed keeping an eye on the new construction and communicating any needs or questions to the Administrator or Board. Trustee Dickel stated he talked with Dan Frederick, Architect, and that he could be contacted if any problems need to be addressed.

**AUDIENCE PARTICIPATION:**

No audience participation.

**SPEAKERS:**

None present.

(Continuation of Minutes to Meeting Held 9/19/18)

CORRESPONDENCE:

Letter received September 10, 2018 from AJ Lill, Deputy Director of Social Programs, Erie County Department of Job and Family Services asking for donations to provide Christmas gifts for Erie County Children Services.

BUILDING OFFICIAL/ZONING ADMINISTRATOR:

No report.

VERMILION TOWNSHIP FIRE DEPARTMENT:

Chief F. Triana report: Fire Runs between 9/1/18 – 9/18/18. EMS Assist – 33 (27); Residential Alarm – 2; MVC – 3; MVC w/Injury – 1; Open Burn – 1; Assist Law Enforcement – 1; Gas/Odor Investigation – 1; YTD: 337 Runs.

Firefighters will be at Kingston Assisted Living on September 19, 2018 @ 12:30 p.m. for fire and evacuation drill.

The Chief had 811 at Norwalk Truck Sales for needed repairs this past Monday, September 10, 2018. The fuse block had melted and therefore the fuel pump quit. Norwalk Truck Sales was able to quickly diagnose the issue and the truck was back late Monday afternoon. During the trucks down time, an ambulance was borrowed from Perkins Township.

The Chief spoke with Finley Fire the week of September 17, 2018. Finley is looking to round out their orders of new apparatus for this fiscal year. The cost of the new pumper/tanker is at \$629,253.00. Pre-pay discount would be \$23,618.95. Total cost at \$605,634.00 plus the cost of the fee for State bid and performance bond of \$6,505.00, bringing the cost to \$612,139.00. Finley Fire Equipment has stated that there is new pricing for the truck which is lower than the above \$629,253.00. The new price will be \$627,096.00 and the Chief is waiting for the pre-pay discount figure from Finley Fire as this must be recalculated. They are thinking this number to be around \$20,000.00 and our final cost would be approximately \$607,096.00. The Chief should have all figures in by this week. Finley Fire has stated that should Vermilion Township enter into contract for this truck they will pay the State bid fee and the performance bond at \$6,505.00. The current issue is that this pricing is only good until the end of the month. The Chief felt that this was a good venture because it keeps the Vermilion Township Fire Department on plan to upgrade 20 plus year-old equipment. The new truck is multipurpose, basically two trucks in one, that being a NFPA pumper and 2,500-gallon tanker.

The Chief suggested in a past meeting that the new apparatus could be paid for via the fire budget and financing. The Chief suggested that the Board act upon this at this time. Th Chief asked that the Board approve \$305,000.00 from the fire budget and to contact PNC equipment finance in Columbus, Ohio to finance the balance either over five (5), seven (7), or ten (10) years. The Chief suggested the five (5) year plan. The Chief asked, at this time, the Board of Trustees direct the Fiscal Officer to contact PNC equipment finance in Columbus, Ohio to ascertain that Vermilion Township is eligible for funding in the amount of the balance to be determined this week. The Chief further asked the Board of Trustees schedule a special meeting for action to be taken on this proposal Thursday, September 20, 2018 at 7:00 p.m.

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Trustee Dickel stated he had talked to the Chief last night and did not realize this issue regarding purchasing a new apparatus was coming up this quick and feels this issue needs to be discussed further. There are still some questions to be addressed regarding apparatus and funding. Trustee Decker agreed with Trustee Dickel that there are questions that need to be answered such as miles on current apparatus, what kind of repairs have been made and money spent, and he recommended checking GovDeals, the place to bid on government surplus, which is advertising a pumper/tanker. The Board agreed a special meeting to be held on Thursday, September 20, 2018 to discuss purchasing a new apparatus was too short of notice. The Board agreed to tentatively look at their schedules for a possible special meeting next Wednesday, September 26, 2018 at 6:30 p.m. to discuss options and answer questions regarding a possible fire apparatus purchase.

**NORTHERN OHIO RURAL WATER REPRESENTATIVE:**

None present.

**OLD BUSINESS:**

Mr. Kurtz, Administrator asked the Board for a resolution to enter into an agreement to have RKS Power Solutions from Norwalk, Ohio perform yearly maintenance on the township's generator at a cost of \$300.00 per year (includes all parts/labor and a free battery every fourth year). Mr. Kurtz explained it is an annual agreement and if the township stays with RKS every year the price will never go up. Mr. Kurtz reported a service call had to be made to RKS Power Solutions recently due to an overcrank alarm on the generator.

Mr. Kurtz, Administrator asked the Board for a resolution to enter into an agreement with iWorQ for Zoning and Building Software Maintenance at a cost of \$2,245.00 per year. Mr. Kurtz explained to the Board the reason the zoning/building software has to be updated is because the township's current software Zone Pro Inc. (ZP Systems), is no longer supported after this year.

MOTION BY C. Trinter, second by C. Decker to enter into an annual maintenance agreement with RKS Power Solutions, Norwalk, Ohio for the township's generator at a cost of \$300.00 per year (includes all parts/labor and a free battery every fourth year).

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 54-18**

MOTION BY R. Dickel, second by C. Trinter to enter into a service agreement with iWorQ for Zoning and Building Software Maintenance at a cost of \$2,245.00 per year.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.

**RESOLUTION NO. 55-18**

Trustee Dickel stated Erie Blacktop has begun the process of redoing the roads previously discussed and marked.

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NEW BUSINESS:

Mr. Kurtz informed the Board it was time to discuss which company to contract with for purchasing propane. Currently, the township is contracted with Ferrellgas at a fixed price of 1.759 per gallon. Mr. Kurtz stated the line from the tank to the old building will need to be replaced and a new line will need to be ran from the tank to the new building. The charge for a service call will be \$75.00 and \$3.00 per foot for a copper line or \$1.50 per foot for a polyethylene line plus \$50.00 per foot for riser. The next quote is from Sunrise at \$1.599 per gallon locked in for two (2) years. This includes tank set and pressure check. Mr. Kurtz is waiting to hear back from them regarding if the price includes installing the new lines. The benefits from contracting with Sunrise include the price is \$0.16 cheaper per gallon and the new lines may be installed at their fee versus Ferrellgas. Currently, there is twenty-five percent propane left in the Ferrellgas tank which would be lost if the township chooses to contract with Sunrise. Trustee Trinter recommending also getting a price from Beck Suppliers. The size of the tank needed was also discussed. This will be tabled until next meeting.

MOTION BY C. Trinter, second by R. Dickel approving renewal of the annual 2019 advertisement donation for Main Street Vermilion, Inc. at a cost of \$2,340.00 towards the ad placement in the Erie Shores and Island Publication.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, abstain; Motion Carried.

**RESOLUTION NO. 56-18**

Trustee Dickel stated he attended the Erie County Township Association quarterly meeting on September 13, 2018 and Representative Steve Arndt was in attendance suggesting the local governments pass a motion in support of House Bills 500, 454, and 415. They had a sample letter for townships to follow when drafting a letter.

MOTION BY R. Dickel, second by C. Decker to send a letter of support to the Ohio Senate District 2 and specifically to Senator Randy L. Gardner for passage of House Bills 500, 454, and 415 and support of Restoration/Revision of Local Government Funding.

Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, abstain; Motion Carried.

Trustee Dickel talked to Ken Fortney, Erie County Drainage Manager, on Monday regarding the crossover on Barnes Road where it always floods just south of the railroad tracks. All plans have been drawn up to install a 4-foot (wide) by 3-foot (deep) box culvert by the end of October.

Trustee Dickel brought up striping the roads for discussion. The Board suggested following up with the Erie County Engineering Department. Trustee Decker recommended that Erie Blacktop be contacted, as well, since the striping should be included in the bid bond and the township was not responsible for the surface not sticking. Trustee Dickel will follow-up with Erie Blacktop and Jack Farschman, P.E. from Erie County regarding the striping of township roads.

Trustee Trinter announced there will be an Erie Regional Planning Commission meeting on Thursday, September 27, 2018 at 6:30 p.m. on the third floor in the Erie County Office Building in Sandusky. Representative Steve Arndt will be in attendance to discuss the state of Ohio's legislative agenda for next year.

Trustee Decker recommended the Road Crew check with the Highway Department to see what they would charge for removing the dead trees on Barnes Road rather than a private tree company.

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Tom Lalonde asked if the benefits could be explained of getting the new fire apparatus versus the one the department currently has. Assistant Chief Kurtz stated a lot of the department's equipment is older and this truck would be replacing 821 which is more than twenty years old. Truck 821 would then be placed in reserve on Stanley Road since it's still a functioning truck. The real benefit would be the new truck is also a tanker holding 2,500 gallons of water. Mr. Kurtz explained that on State Route 60 and some parts of West Lake Road the fire department can connect to a hydrant. Everywhere else, that luxury is not available; therefore, the department needs to take water with them. This tanker would allow for that benefit. Replacing an aging fleet and obtaining more water quickly are some of the main benefits.

MOTION BY: C. Trinter, second by R. Dickel to adjourn the regular meeting at 8:47 a.m. with no further business to discuss. Roll Call – R. Dickel, yes; C. Trinter, yes; C. Decker, yes; Motion Carried.



Trustee



Trustee



Trustee



Township Secretary